

## Bank reconciliation - Template

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of the AG agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Stoke Climsland Parish Council

County area (local councils and parish meetings only): Cornwall

**Financial year ending 31 March 2024**

Prepared by (Name and Role): Derris Watson Clerk/RFO

Date: 12/04/2024

	£	£
<b>Balance per bank statements as at 31/3/XX:</b>		
account 1	8,001.2	
account 2	19,418.0	
account 3		
account 4		
[add more accounts if necessary] account 5		
account 6		
account 7		
account 8		27,419.2
Petty cash float (if applicable)	N/A	-
<b>Less: any un-presented cheques as at 31/3/XX (enter these as negative numbers)</b>		
item 1	NIL	
item 2		
item 3		
item 4		
[add more lines if necessary] item 5		
item 6		
item 7		
item 8		-
Add: any un-banked cash as at 31/3/XX	NIL	
		-
<b>Net balances as at 31/3/XX</b>		27,419.2