



Stoke Climsland Parish Council

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September 8, 2025

Dear Members,

I hereby give you notice that the meeting of Stoke Climsland Parish Council will be held on **Monday, September 15 at 7pm in the Parish Hall, Stoke Climsland.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	AGENDA
1.	<ul style="list-style-type: none">a) To note councillors presentb) Apologies - to accept apologies previously notified to the Clerk.c) To note other absence
2.	Declarations and Dispensations <ul style="list-style-type: none">a. To receive declarations of pecuniary interestsb. To receive declarations of non-registrable interestsc. To approve written requests for dispensationsd. Declaration of gifts / hospitality to the value of £50 or more
3.	Council meetings of July and September 2025 <p>To approve the minutes of the council meeting held on July 21, 2025. To note the minutes of the NDP committee meeting held on September 1, 2025. To note the minutes of the CZ committee meeting held on September 1, 2025.</p>
4.	Public session
5.	Planning <ul style="list-style-type: none">1. Applications for comment<p>PA25/04817 – Listed Building Consent to install standard amenities, repair or replace fabric, add single-storey lean-to extension. Chapel Cottage, Stoke Climsland.</p>2. Decisions to be noted<p>PA25/05742 – Prior notification of agricultural or forestry development for a short section of track to join two existing tracks which form the main network of woodland infrastructure is proposed. Land at SX375736 Stoke Climsland PL17 8LD PRIOR APPROVAL NOT REQUIRED</p><p>PA25/00432/PRE – Pre application advice for construction of new detached dwelling</p>

house on garden with access to the highway. Mincarolo, Beals Mill, Stoke Climsland

CLOSED – ADVICE GIVEN

PA25/00621/PRE – Pre-application advice for development of up to 350 (No.) dwellings (including a proportion of affordable and self build homes), food retail unit, with associated accesses, landscaping, open space and infrastructure. Land South East of junction of A390 and A388 Saltash Road, Callington

CLOSED – ADVICE GIVEN

PA25/00421/PRE – Pre application advice for construction of new detached dwelling house on garden with access to the highway. Mincarolo, Beals Mill, Stoke Climsland

CLOSED – ADVICE GIVEN

3. For information

None.

6. Footpaths – to receive a report from the footpath group

7. Report from Cornwall Councillor Adrian Parsons

8. Finance

a. To **approve** the Payments Schedule for August 2025

Payment – August	Amount
S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract
Suzanne Cleave – Microsoft annual subscription	£84.99
Husband Tree & Grounds Maintenance – grass cutting tender	£2,880.00
Suzanne Cleave – storage box	£9.99
Suzanne Cleave – clerk’s mileage	£18.90
Stuart Cazaly – sack truck (approved at July meeting)	£63.99
Ruby Ingleheart Creative Studio – illustrations for Retrofit guide	£1,200

b. To **approve** the Payment Schedule for September 2025

Payment – September	Amount
S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract
S Cleave – clerk’s mileage	£21.60
T Selwood – materials / hardware for bench repair	£TBC
Stoke Climsland Parish Hall CIO – storage space (Jan 1 2025 to June 30, 2025)	£260.00
Duchy of Cornwall – Venterdon allotments rent (March 2025 to September 2025)	£30.00
The Old School – room hire – NDP meeting September 1	£7.50

c. To **note** Cash Flow year to date

d. To **discuss** the purchase of an office printer

e. Volunteer for finance scrutiny for the next meeting.

9.	<p>Correspondence Road closure notification – road from Martins Nest to junction north of Trehill Cottage, Downgate (September 8 to September 15, 24 hours); Saltash Tunnel updates; Ben Maguire MP surgery information; CRCC community roadshow information.</p>
10.	<p>Peninsula Transport – to receive information on the second round of Rural Mobility Pilot Scheme funding.</p>
11.	<p>20mph roll-out – to note correspondence from Cornwall Council.</p>
12.	<p>Unskilled Workers Policy – to review and adopt policy.</p>
13.	<p>Code of Conduct training – to discuss options for councillor Code of Conduct training.</p>
14.	<p>Bus update – to receive an update on the No 12 bus.</p>
15.	<p>Kissing gate – to note correspondence on new kissing gates.</p>
16.	<p>Lower Downgate bus stop replacement flowerbox - to receive report.</p>
17.	<p>Neighbourhood Development Plan - to receive an update and discuss support for next steps.</p>
18.	<p>Post Office consultation - to discuss and formulate a response.</p>
19.	<p>Cornwall Air Ambulance grant request - to discuss funding request.</p>
20.	<p>CPR/defib training – to discuss requirements for a training session this year.</p>
21.	<p>Support letter for Stoke Climsland Parish Hall – to discuss.</p>
22.	<p>Quality Council - to discuss.</p>
23.	<p>Tamar to Moor CAP meeting – to note report.</p>
24.	<p>Publicity / Comms Officer – to discuss council communications.</p>
25.	<p>CFG Facilities Group - to discuss.</p>
26.	<p>SCARPER – to receive an update.</p>
27.	<p>Training – to discuss.</p>
28.	<p>Asset Management Group update – to receive an update.</p>
29.	<p>Work Plan</p> <ul style="list-style-type: none"> a) Play Areas – Working party b) Carbon Zero Committee c) Footpath working group
30.	<p>Items for next agenda</p>
31.	<p>Date and time of next meeting The next Parish Council meeting will be held at 7pm on Monday, October 18 in the Parish Hall.</p>