



Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7pm on Monday, October 20, 2025

1. a. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); B Lightfoot; B Langsford; C Smith; M Howlett; S Cazaly; D Crawley and T Selwood. Also in attendance: Cllr A Parsons; S Cleave, clerk and eight members of the public.

10/1

b. Apologies

Cllr Williams – holiday.

10/2

c. To note other absence

None.

10/3

2. Declarations and Dispensations

a. To receive declarations of pecuniary interests
Cllr Lightfoot – PA25/06230 and PA25/07263.

10/4

b. To receive declarations of non-registrable interests
None.

10/5

c. To approve written requests for dispensations
None.

10/6

d. Declaration of gifts / hospitality to the value of £50 or more
None.

3. Council meetings of September and October 2025

To approve the minutes of the council meeting held on September 15, 2025.

Councillors resolved to approve the minutes.

Proposed: M Howlett Seconded: C Smith Votes: Five in favour, one abstention 10/7

To note the minutes of the CZ committee meeting held on October 13, 2025.

These were noted by councillors.

10/8

To note the minutes of the NDP committee meeting held on October 13, 2025.

These were noted by councillors.

10/9

4. Public session

One member of the public said she welcomed the 20mph proposals. She brought to the meeting a bucket of car parts recovered from the hedges close to her house at the bottom of Downgate Hill. She said she has lost count of the number of people that have crashed. She has driven people home and has had people wait in her kitchen. The incidents generally happen at night when people drive down the hill too fast and can't take the corner. She has lost two cats and has

witnessed a horse and rider nearly hit. She said the road is unsafe and 30mph is too fast. She also argued whether Downgate Hill should be access only as people are using it as a shortcut. Another resident said he agreed with the 30mph limit at Downgate and felt the 20mph needed to be the whole way up the road. Another member of the public said there are 12 horses in three different stable blocks, and coming out of the gateways is lethal. She said her three-year-old has a pony, but she doesn't want to take her out as it is not safe. It was noted that warning signs with horses on are no longer there. A representative of the Speedwatch group said all members live in Downgate, and they see at first hand traffic coming up and down. Lots of people exceed the 30mph speed limit, including local people. He said the team is mixed – not all think a 20mph limit is a good idea, but something needs to be done. This could be a staggered chicane, speed bumps or average speed cameras but there is a cost implication. The cheapest option is a 20mph speed limit. He said the Speedwatch team will be very busy, and they may receive more abuse. He hoped that more people would volunteer to join the team as the more they go out, the more the message gets out. The fastest speed recorded (going down the hill) is 51mph.

Richard Smith gave a report on the parish paths. The group met a couple of times recently to decide on what they wanted to do. They decided this was to canvas the parish and ask did people know where the paths are. An article was drafted and published in the Old School News. Since its publication, there have been offers of help. They are looking at the accessibility to footpaths – some have kissing gates making them inaccessible to prams, buggies and off-road scooters. They are carrying out an audit of the footpaths. They are keen to sort out a broken bridge and couple of stiles in Pempwell and Tutwell. They will approach landowners to see if they are happy to get involved. With regards to modification orders, he has spoken to a representative of the British Horse Association in St Ives and there are possibilities in the parish going forward. They will go back to Duchy about the footpath from the Post Office to Duchy, which is one of the most walked paths in the parish. 10/10

5. Planning

1. Applications for comment

PA25/06230 – Remove a section of hedge to open up a second entrance to the property for agricultural and horticultural access to fields. Scotts, Downgate.

Councillors voted to support the application.

Proposed: M Howlett Seconded: S Cazaly Votes: Unanimous 10/11

PA25/06522 – Proposed renovation and extension works to an existing property, featuring a two-storey side extension (east-facing), a replacement pitched roof and internal alterations.

Michaelmas Cottage, Clitters.

Councillors raised concern over glare across the valley, but voted to support the application.

Proposed: B Lightfoot Seconded: D Crawley Votes: Eight in favour, one abstention 10/12

PA25/07263 – Hedgerow removal notice for the removal of 8 metres of hedgerow to create an access point connecting 44 acres of new woodland to an existing loading bay. Whiteford Plantation, South Coombeshead Lane, Stoke Climsland.

Councillors voted to support the plans.

Proposed: B Langsford Seconded: S Cazaly Votes: Unanimous 10/13

PA25/06544 – Conversion and extension of barn to form annexe. Barn north of Swallowfield, Higher Hampt, Lockett.

Councillors voted to support the plans.

Proposed: R Davies Seconded: B Lightfoot Votes: Unanimous 10/14

PA25/06545 – Listed building consent for conversion and extension of barn to form annexe. Barn north of Swallowfield, Higher Hampt, Lockett.

Proposed: R Davies Seconded: B Lightfoot Votes: Unanimous 10/15

PA25/07088 Construction of detached garage of timber on existing car parking site. Sunnyside, Lockett.

Councillors voted to support the plans.

Proposed: B Langsford Seconded: S Cazaly Votes: Unanimous 10/16

2. Decisions to be noted

The following decisions were noted:

PA25/04960 – Replacement of barn with single, self-build dwelling. Barn north east of Higher Kingston Bungalow, Kingston, Callington **APPROVED**

PA25/04817 – Listed Building Consent to install standard amenities, repair or replace fabric, add single storey lean-to extension. Chapel Cottage, Stoke Climsland **APPROVED**

PA25/00934/PRE – Is planning permission needed for erection of garage on land adjacent to Excelsior Bungalow, Clitters **CLOSED – ADVICE GIVEN 10/17**

3. For information

None.

10/18

6. Report from Cornwall Councillor Adrian Parsons

Cllr Parsons said the 20mph roll out was brought in by the previous administration, and the Launceston / Stoke Climsland is the last area to be rolled out. Parish councils put forward villages they would like to see 20mph implemented. One area that was a bit questionable at the time was Downgate, which has an open, quick road. However, one of the main concerns of people in Downgate is speeding. This is currently at the consultation stage, and he asked people to let him know if there are any concerns around the location etc. In Lockett he said people have always pushed for a speed restriction there. He said he would speak with Oliver Jones and Ian Findler to see if the horse signs could be reinstated. He said Ian Findler was seeking views on a lower speed limit on the A388 (50mph) from Treburley up to just past Penpill Cross. There have been a few accidents on the junction by Penpill Farm and there was talk of taking the hedge back to improve visibility. With regards to Cornwall Council, there are huge savings needed. There are issues around children's services and adult social care, which are soaking up lots of money. The council tax increase will be 4.99%. Cornwall Council is one of the first counties to start auto enrolment for free school meals. Recycling is up 20% since the implementation of the new recycling roll out. At the last meeting of strategic planning, the geothermal plans at Slaughterbridge were refused. However, he said a 20-acre solar farm in the county was approved on appeal. **10/19**

7. Correspondence

The following correspondence was noted: Cornwall Council Affordable Housing newsletter; Rural Funding Digest; Community Renewal Energy Training session (Liskeard October 14); RSN Rural Bulletin; road closure Jericho Lane, Kelly Bray (October 2 to 6 – 24 hours); CALC board vacancies information; Carbon Neutral Cornwall newsletter; Battling on Stand Easy session dates; Cornwall Council Town and Parish Council newsletter; Road closure notification – road from Higher South Coombe to Sunningdale, Downgate (October 27 to October 29 8am to 6pm). **10/20**

8. Rights of Way survey – to discuss a response from the parish council.

- Richard will provide some comments for the council to send off. 10/21
9. Tamar Valley National Landscape – to receive an update.
Cllr Howlett gave an update on the Tamar Valley National Landscape. 10/22
10. AGAR – to note final report from BDO LLP on annual return.
The report from BDO LLP was noted. 10/23
11. 20mph scheme – to receive an update.
The clerk will send all comments received and raised to Cornwall Council. 10/24
12. Post Office consultation – to note council’s response.
Councillors noted the response that was submitted on behalf of the council by Cllr Williams. 10/25
13. Asset Management Group - to receive an update.
The council authorised up to £150 for Cllr Selwood to carry out some repairs to equipment.
Proposed: S Ross Seconded: B Lightfoot Votes: Unanimous 10/26
It was also agreed for Cllr Selwood and Cllr Cazaly to be enrolled on a ROSPA course.
Proposed: R Davies Seconded: S Ross Votes: Unanimous 10/27
14. Training - to discuss.
There was discussion over Code of Conduct, which has been booked for councillors in November.
Other training will be looked into. 10/28
15. Remembrance service / wreath – to discuss.
Cllr Davies will lay the wreath on behalf of the parish council. The clerk will arrange collection of a wreath from Callington RBL. 10/29
16. Unskilled Workers Policy – to discuss.
Councillors resolved to adopt an Unskilled Workers Policy.
Proposed: S Cazaly Seconded: S Ross Votes: Unanimous 10/30
17. Publicity / Comms Officer – to discuss.
Cllr Ross noted that the council is able to use one of the middle windows of the parish hall to advertise what the council is doing. This would need to be updated most months. The Retrofit Guide and NDP leaflet will soon be distributed, along with a newsletter from the parish council. It was decided to set up a Communications Working Group – consisting of Cllr Smith, Cllr Howlett and Cllr Davies.
Proposed: S Ross Seconded: B Lightfoot Votes: Unanimous 10/31
18. CFG Facilities Group - to discuss.
Cllr Crawley said some groups are happy with the way they are doing things and don’t want it to change. He said whilst people take that view, it is difficult to get co-ordinated activities in the parish. He said volunteers usually have an allegiance to one group or another. Cllr Lightfoot said people cannot volunteer everywhere. Cllr Davies said the note that was circulated indicated the group had come to the end of the road. He said the parish council is not just another group – it is a local government body. He questioned what the community wants in terms of what is delivered, such as adult education. The parish council should not be telling organisations what to do, but can provide some leadership. Cllr Ross suggested that a few councillors meet (Cllrs Cazaly,

Howlett, Smith and Davies) to see what is involved, and she would also speak to Pen at the Old School. 10/32

19. SCARPER – to receive an update.
 Geoff Giles said he was unhappy there were plans to bring SCARPER under the control of the parish council. Issue 11 is the latest document, which has taken a lot of work. It was felt however that it should be led by the parish council. 10/33

20. Neighbourhood Development Plan Committee Terms of Reference – to review.
 The NDP Committee Terms of Reference were reviewed and approved.
Proposed: M Howlett Seconded: B Langsford Votes: Unanimous 10/34

21. Carbon Zero Committee Terms of Reference – to review.
 The CZ Committee Terms of Reference were reviewed and approved.
Proposed: M Howlett Seconded: B Langsford Votes: Unanimous 10/35

22. Budget – initial discussions around the budget setting.
 Councillors were asked to email the clerk with any budget ‘wants.’ This will include playgrounds and dog poo bins. 10/36

23. Work Plan
 Play Areas – working group
 Update as above. 10/37

Carbon Zero committee and NDP committee
 Cllr Davies said there will be a six-week NDP consultation, a summary of which has to be published and circulated. A leaflet will be distributed to every household in the parish. An external delivery company will do this for £575, which was found to be cheaper than if distributed through Royal Mail. This will be delivered alongside the Retrofit Guide, and a covering letter from the parish council. These will be collated in time for delivery. 10/38

Footpath working group
 Update as above. 10/39

25. Finance
 October 2025 payment schedule.

Payment – August	Amount
S Cleave – clerk’s salary	As per contract
S Cleave – clerk’s mileage	£18.90
S Cleave – printer (approved at September meeting)	£159.99
S Cleave – A4 and A3 paper (approved at September meeting)	£21.49 £21.98
S Ross – chairman’s allowance (former chairman’s funeral collection £30 and voucher for outgoing clerk £50)	£80.00
Husband Tree & Grounds Maintenance – grass cutting tender (second part payment)	£2,800.00
Cornwall Council- 2025 election recharges	£322.48
St Austell Printing Company – Retrofit Guide	£1,843.46

To note income: None.

Councillors noted Cash Flow year to date.

Volunteer for finance scrutiny for the next meeting Cllr Smith.

Councillors approved the payments and accounts.

Proposed: S Cazaly

Seconded: Cllr Davies

Votes: Unanimous

10/40

30. Items for next agenda
Budget.

10/41

31. Date and time of next meeting

The next Parish Council meeting will be held at 7pm on Monday, November 24 in the Parish Hall.

The meeting closed at 9.20pm.

DRAFT