



Stoke Climsland Parish Council

Email: parishclerkscpc@gmail.com

07853 298595

October 14, 2025

Dear Members,

I hereby give you notice that the meeting of Stoke Climsland Parish Council will be held on **Monday, October 20 at 7pm in the Parish Hall, Stoke Climsland.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	AGENDA
1.	<ul style="list-style-type: none">a) To note councillors presentb) Apologies - to accept apologies previously notified to the Clerk.c) To note other absence
2.	Declarations and Dispensations <ul style="list-style-type: none">a. To receive declarations of pecuniary interestsb. To receive declarations of non-registrable interestsc. To approve written requests for dispensationsd. Declaration of gifts / hospitality to the value of £50 or more
3.	Council meetings of September and October 2025 <p>To approve the minutes of the council meeting held on September 15, 2025. To note the minutes of the CZ committee meeting held on October 13, 2025. To note the minutes of the NDP committee meeting held on October 13, 2025</p>
4.	Public session
5.	Planning <ul style="list-style-type: none">1. Applications for comment<p>PA25/06230 – Remove a section of hedge to open up a second entrance to the property for agricultural and horticultural access to fields. Scotts, Downgate.</p><p>PA25/06522 – Proposed renovation and extension works to an existing property, featuring a two-storey side extension (east-facing), a replacement pitched roof and internal alterations. Michaelmas Cottage, Clitters.</p><p>PA25/07263 – Hedgerow removal notice for the removal of 8 metres of hedgerow to create an access point connecting 44 acres of new woodland to an existing loading bay. Whiteford Plantation, South Coombeshead Lane, Stoke Climsland.</p>

	<p>PA25/06544 – Conversion and extension of barn to form annexe. Barn north of Swallowfield, Higher Hampt, Lockett.</p> <p>PA25/06545 – Listed building consent for conversion and extension of barn to form annexe. Barn north of Swallowfield, Higher Hampt, Lockett.</p> <p>2. Decisions to be noted PA25/04960 – Replacement of barn with single, self-build dwelling. Barn north east of Higher Kingston Bungalow, Kingston, Callington APPROVED</p> <p>3. For information None.</p>						
6.	Report from Cornwall Councillor Adrian Parsons						
7.	<p>Correspondence Cornwall Council Affordable Housing newsletter; Rural Funding Digest; Community Renewal Energy Training session (Liskeard October 14); RSN Rural Bulletin; road closure Jericho Lane, Kelly Bray (October 2 to 6 – 24 hours); CALC board vacancies information; Carbon Neutral Cornwall newsletter; Battling on Stand Easy session dates; Cornwall Council Town and Parish Council newsletter; Road closure notification – road from Higher South Coombe to Sunningdale, Downgate (October 27 to October 29 8am to 6pm).</p>						
8.	Rights of Way survey – to discuss a response from the parish council.						
9.	Tamar Valley National Landscape – to receive an update.						
11.	AGAR – to note final report from BDO LLP on annual return.						
12.	20mph scheme – to receive an update.						
13.	Post Office consultation – to note council’s response.						
14.	Asset Management Group - to receive an update.						
15.	Training - to discuss.						
16.	Remembrance service / wreath – to discuss.						
17.	Unskilled Workers Policy – to discuss.						
18.	Publicity / Comms Officer – to discuss.						
19.	CFG Facilities Group - to discuss.						
20.	SCARPER – to receive an update.						
21.	Neighbourhood Development Plan Committee Terms of Reference – to review.						
22.	Carbon Zero Committee Terms of Reference – to review.						
23.	Budget – initial discussions around the budget setting.						
24.	<p>Work Plan</p> <ul style="list-style-type: none"> a) Play Areas – working group b) Carbon Zero committee c) NDP committee d) Footpath working group 						
25.	<p>Finance</p> <ul style="list-style-type: none"> a. To approve the Payments Schedule for October 2025 <table border="1" style="margin-left: 40px;"> <thead> <tr> <th>Payment – August</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>S Cleave – clerk’s salary</td> <td>As per contract</td> </tr> <tr> <td>S Cleave – clerk’s mileage</td> <td>£18.90</td> </tr> </tbody> </table>	Payment – August	Amount	S Cleave – clerk’s salary	As per contract	S Cleave – clerk’s mileage	£18.90
Payment – August	Amount						
S Cleave – clerk’s salary	As per contract						
S Cleave – clerk’s mileage	£18.90						

	S Cleave – printer (approved at September meeting)	£159.99
	S Cleave – A4 and A3 paper (approved at September meeting)	£21.49 £21.98
	S Ross – chairman’s allowance (former chairman’s funeral collection £30 and voucher for outgoing clerk £50)	£80.00
	Husband Tree & Grounds Maintenance – grass cutting tender (second part payment)	£2,800.00
	Cornwall Council- 2025 election recharges	£322.48
	St Austell Printing Company – Retrofit Guide	£1,843.46
	<p>b. To note income: c. To note Cash Flow year to date d. Volunteer for finance scrutiny for the next meeting.</p>	
30.	Items for next agenda	
31.	Date and time of next meeting The next Parish Council meeting will be held at 7pm on Monday, November 24 in the Parish Hall.	