



Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in The Old School at 7pm on Monday, November 24, 2025

1. a. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); C Smith; M Howlett; B Langsford; M Williams; B Lightfoot; T Selwood; S Cazaly and D Crawley. Also in attendance: S Cleave, clerk and six members of the public.

b. Apologies

Cllr Adrian Parsons.

c. To note other absence

None.

2. Declarations and Dispensations

None.

3. Council meetings of October 2025

Councillors approved the minutes of the full council meeting held on October 20, 2025.

Proposed: M Howlett

Seconded: B Langsford

Votes: Nine in favour, one abstention

Councillors noted the minutes of the NDP committee meeting held on November 12, 2025.

Councillors noted the minutes of the CZ committee meeting held on November 12, 2025.

4. Public session

A resident of Lockett spoke on Luck Lane and the condition of the lane. She said a local group got half of the lane sorted but the part from Lockett to the sewage works is horrendous. She gave a history of the issue and said a local resident had been in touch with Ben Maguire MP, who in turn made contact with South West Water to clarify the ownership of the lane and who was responsible for its upkeep. She asked if the parish council was able to put any pressure on SWW, as they query the claim that the usage of SWW is minimal. Cllr Davies said he had advised the resident what to do – to speak to Cornwall Council's Countryside Access Team to make sure footpaths are accessible, and also the Lockett Village Association. Another member of the public spoke about her concern over public rights of way and whether they were complying with conditions of planning.

5. Planning

1. Applications for comment

None.

2. Decisions to be noted

The following decisions were noted:

PA25/06522 – Proposed renovation and extension works to an existing property. Featuring a two

storey side extension (east-facing), a replacement pitched roof and internal alterations.
Michaelmas Cottage, Clitters. **WITHDRAWN**

PA25/06230 – To remove a section of hedge to open up a second entrance to the property for agricultural and horticultural access to fields. Scotts, Downgate **APPROVED**

PA25/07764 – Works to trees in a Conservation area (TCA) to trim Sycamore tree.
Glenfeadon, Luckett **DECIDED NOT TO MAKE A TPO**

PA25/07263 – Hedgerow removal notice for the removal of eight metres of hedgerow to create an access point connecting 44 acres of new woodland to an existing loading bay.
Whiteford Plantation, South Coombeshead Lane, Stoke Climsland. **NO OBJECTIONS**

3. For information

The following was noted:

PA25/01084/PREAPP – Pre-application advice for a new eco home on existing hardstanding on the site. The two existing site entrances would remain as existing. The Workshop, Algoma, Stoke Climsland

6. Report from Cornwall Councillor Adrian Parsons

Cllr Parsons submitted a report in his absence. It included: Talks regarding Highway safety on the A388 continue, looking at the possibility of reducing speed limits on the more dangerous stretches. Drains and pot holes continue to be an issue as autumn takes its hold and continue to report issues as they come in. The network Highways community fund is soon going to re-open and parish councils can put in expression of interests for a road safety scheme they would like to see implemented. The Launceston and Callington Network has a pot of £89,798 to draw from a year from 2026 to 2029. Recent updates from the Cabinet meeting include **Supporting Families** - A major achievement has been the reduction of families with children placed in Bed & Breakfast accommodation. Under the previous administration, around 50 families were in such housing. Today, that figure stands at zero—ensuring better living conditions for vulnerable families. **Affordable Housing** - Work is underway to restore the delivery of affordable homes in Cornwall to 1,000 houses per year. This follows a decline in recent years, where numbers fell below 700 annually. **Farms Estate Policy** - A clear pledge has been made not to sell any land from the council's farms portfolio. While farm buildings may still be sold where appropriate, the land itself will remain under Council ownership—safeguarding valuable assets for the future. **Broadband Connectivity** - Cornwall once enjoyed some of the fastest broadband in the UK thanks to European funding. However, without continued investment, coverage has slipped behind. **Climate Commitment** - Cornwall Council remains committed to tackling climate change. **Young People** - Following a successful bid to the Department for Culture, Media and Sport, the council has been awarded more than £677,000 to deliver its Local Youth Transformation Pilot in partnership with Voluntary and Community Sector (VCS) youth groups. **Transparency** - Cornwall Council has held its first ever Individual Decision Day, introducing a new format to make decision-making more open, accessible and accountable. CC Transparency around decision making, Cornwall Council will start holding new public Individual Decision Days from the end of October. **Empty homes scheme** - Owners of empty homes in Cornwall can now apply for a council-backed loan to help bring their properties back into use.

7. Correspondence

The following correspondence was noted: Tamar Valley National Landscape 30th anniversary event invitation; Road closure notification – Cross Roads, Venterdon to Pound Lane, Stoke Climsland (January 19, 2026 to February 15, 2026); Rights of Way Improvement Plan Focus Session information; Planning News for Local Councils and Agents; Cornwall Community Flood Forum Annual Conference information; Cornwall

Together newsletter; Cornwall Council Town and Parish Council newsletter; Cornwall Council Affordable Housing newsletter.

8. Parish Paths Group – to receive update from Richard Smith.

The council received written updates from Richard Smith and Cllr Langsford. She said Richard was happy to work with herself and Cllr Crawley, but he did not want to formalise it as a parish council group. He would be happy to attend meetings every three months to give the council an update on what is going on. The footpaths group has looked at the paths list, and some have very little work that needs to be done, so they questioned if the council was paying unnecessarily for some. The clerk will send all the footpath cutting papers to councillors to have a look. Cllr Langsford said the parish responded well to Richard's news in The Old School News, and it is hoped a meeting/event will be held in January.

9. Luck Lane – to receive correspondence.

Following correspondence received, and information given in the public participation session, it was resolved to write to South West Water, copying in Ben Maguire; Westcountry Rivers Trust and the Tamar Valley National Landscape about the issue.

Proposed: R Davies

Seconded: M Williams

Votes: Unanimous

10. Poultry farm development – to receive correspondence.

Concern was raised by a number of residents about trees allegedly being damaged on the site. Cllr Ross said a local farmer had been cleaning the road twice a day and Cornwall Council have put 'mud on road' signs up. Cllr Lightfoot said it was the norm for planning that if you take down a tree, it has to be replaced. Cllr Crawley suggested building up a resume of photo evidence. It was resolved to write to Highways to let them know that the parish council is monitoring the situation, and there is some concern over the trees.

Proposed: C Smith

Seconded: S Cazaly

Votes: Unanimous

11. Highway Improvement Programme – to receive information and decide if the council wishes to submit an expression of interest.

This will be placed on the December agenda.

12. Duchy College footpath – to receive correspondence.

It was agreed to contact Duchy College to let them know this had been discussed by the parish council, and to arrange a meeting.

13. Neighbourhood Development Plan - to receive an update.

Cllr Davies informed councillors that the plan entered the consultation period on November 17. An eight-page summary has been circulated to all residents of Stoke Climsland parish. Two drop-in sessions have been planned – one was held on Thursday and one will be held on Saturday morning. It is an opportunity for people with questions or concerns to go and talk to the team involved. A copy of the plan has been placed in the Post Office with questionnaires to put into the ballot post box, and the same has been placed in The Old School. There will also be a copy in the parish hall, the social club and Lockett Social Club. The consultation will run until January 5. Cllr Ross extended thanks to Cllr Davies for the work he has carried out.

14. Stoke Climsland Neighbourhood Development Plan – to receive correspondence on draft proposal for Local Green Space Designation.

This letter was noted by the council.

15. Budget – to discuss the budget

It was resolved to set the budget at £46,401.00, with a precept of £48,000. This will equate to a charge of £69.88 for a Band D household.

Proposed: S Cazaly

Seconded: M Howlett

Votes: Nine in favour, one against

16. Work Plan

- a) Asset Management working party
- b) Carbon Zero Committee
- c) Footpath working group
- d) Communications working group

These reports will be deferred to the December meeting.

17. Finance

- a. To **approve** the Payments Schedule for November 2025

Payment – November	Amount
S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract
S Cleave – clerk’s mileage	£27.00
T Selwood – materials for bench repairs	£45.06
T Selwood – materials for repairs at Downgate playing area	£55.50
S Ross – wreath	£20.00
S Cleave – black ink	£29.05
S Cleave – multi pack of printer ink	£58.04
Every Corner Distribution – Retrofit Guide, NDP leaflet and Parish Council leaflet distribution	£520.00
Launceston Print – NDP leaflet printing	£219.00
R Davies – two land Registry searches (NDP)	£28.00
The Old School – room hire (September 1)	£15.00
Rural Services – footpaths 2025 season	£936.00

Councillors approved the payments and accounts.

Proposed: S Cazaly

Seconded: T Selwood

Votes: Unanimous

- b. To **note** Cash Flow year to date – this was noted by councillors and signed by Cllr Smith and Cllr Ross.
- c. Volunteer for finance scrutiny for the next meeting – Cllr Smith.

19. Items for next agenda

Parish archive; IT policy.

20. Date and time of next meeting

The next Parish Council meeting will be held at 7pm on Monday, December 15 in the Parish Hall.

The meeting closed at 9.20pm.