



# Stoke Climsland Parish Council

5 The Laurels, St Anns Chapel PL18 9PJ

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13th May 2025

Dear Members,

I hereby give you notice that the Annual Meeting of Stoke Climsland Parish Council will be held on **Monday, 19th May at 7.30pm in the Parish Hall, Stoke Climsland**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so

**N.B. In order to ensure adequate time for discussion and decision of items 15 and 16, at 9pm any previous items still outstanding on this agenda will be deferred to the next Parish Council meeting**

Item No	AGENDA
1	a) <b>Apologies</b> to accept apologies previously notified to the Clerk. b) To <b>note</b> other absence
2	<b>Declarations and Dispensations</b> a. To receive declarations of pecuniary interests: b. To receive declarations of non-registrable interests c. To approve written requests for dispensations: d. Declaration of Gifts / Hospitality to the value of £50 or more
3	<b>To elect</b> a Chairman for the year 2025-26 <b>To elect</b> a Vice Chairman for the year 2025-26
4	<b>Council Meetings of 28th April 2025</b> To <b>approve</b> the minutes of the meeting of 28 <sup>th</sup> April
5.	<b>Public Session</b>
6	<b>Planning</b> 1. <b>Applications for Comment</b> -None 2. <b>Decisions to be noted</b> a. PA25/02425 works to trees Sunnyside Lockett PL17 8NJ -DECIDED no TPO 3. <b>For information</b> a) PA25/00434/PREAPP Pre-application advice for the conversion of one end of the barn into a 2-3 bedroom, off grid, single floor dwelling. Land North of Kit Hill Farm PL17 8EX b) PA25/00531 Construction of 3 Poultry Houses – WITHDRAWN c) PA25/02557 Replacement Foundations Land east of Higher Kingston Bungalow PL17 8 PJ WITHDRAWN
7.	<b>Report from Cornwall Councillor Adrian Parsons</b>
8.	<b>Finance</b> a. To <b>approve</b> the Payments Schedule for May 2025 b. To <b>note</b> Cash Flow year to date

	<ul style="list-style-type: none"> <li>c. To <b>Agree</b> Insurance renewal £935.06 June 25 to June 26</li> <li>d. Volunteer for Finance scrutiny in June</li> <li>e. To consider a request for £250 funding to enable volunteers to refurbish the Planter at Downgate bus shelter email previously circulated.</li> </ul>
<b>9.</b>	<p><b>Correspondence</b></p> <p>Emails from Cornwall Council requesting evidence for potential addition of restricted byways WCA 802 and WCA 797.</p>
<b>10</b>	<p><b>Governance</b></p> <ul style="list-style-type: none"> <li><b>1. To re-approve the following policies</b> with a further review date of May 2026 <ul style="list-style-type: none"> <li>a. Financial Regulations</li> <li>b. Standing Orders</li> </ul> </li> </ul>
<b>11</b>	<p><b>Work Plan</b></p> <ul style="list-style-type: none"> <li>a) Play Areas – Working party</li> <li>b) Carbon Zero Committee</li> </ul>
<b>14</b>	<p><b>Items for next agenda</b></p>
<b>17</b>	<p><b>Date and time of next meeting</b></p> <p><b>The Annual Parish Meeting</b> will be held at <b>7pm on Wednesday 28th May</b> in the Parish Hall</p> <p>The next <b>Parish Council</b> meeting will be held at <b>7.30pm on Monday 16<sup>th</sup> June</b> in the Parish Hall</p>