



Stoke Climsland Parish Council

5 The Laurels, St Anns Chapel. PL18 9PJ Telephone 018322 762065

8th April 2024

Dear Members,

I hereby give you notice that a Meeting of Stoke Climsland Parish Council will be held on **Monday, 28th April at 7.30pm in the Parish Hall, Stoke Climsland**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so

Item	AGENDA
1.	a) Apologies to accept apologies previously notified to the Clerk b) To note any other absence
2.	Declarations and Dispensations a. To receive declarations of pecuniary interests: b. To receive declarations of non-registrable interests c. To approve written requests for dispensations: d. Declaration of Gifts / Hospitality to the value of £50 or more
3.	Audit 24-25 a) To declare no Conflict of interest with BDO LLP b) To consider, accept and approve the Internal Auditors report c) To consider, approve and sign Section 1 of the Annual Governance and Accountability Return Chairman and Clerk to sign d) To approve the Assets Register at 31 st March 2025
4.	a. Council Meeting of 17th February 2025 To approve the minutes of the meeting b. Carbon Zero Committee To note the minutes as circulated and appended to these minutes
5.	Planning 1. Applications for Comment a. PA25/02557 Non Material amendment to PA23/10108 Kingston PL17 8PQ b. PA25/02425 Tree works in Conservation Area Sunnyside Lockett PL17 8NJ c. PA25/01383 Certificate of Lawfulness for Conservatory. 9 Duchy Cottages PL17 8PA 2. Decisions to be noted a. PA25/01800 Tree works in Conservation Area Bridge Cottage Lockett. Not to make TPO b. PA25/01250 Prior notification 19 ha new woodland and forest road. Whiteford Plantation not required c. PA25/00606 Extension to Scout Hut PL17 8PL APPROVED d. PA25/00287 Listed Building consent for Storm Porch. Brook Barn PL17 8NR APPROVED 3. For information

6.	<p>Finance</p> <ul style="list-style-type: none"> a) To consider, approve and sign Section 2 of the Annual Governance and Accountability Return as certified by RFO. Chair to sign b) To approve the dates for the exercise of Public Rights as Monday 2nd June to Friday 11th July c) To approve the Payments Schedule for April 2025 d) To note the final Cashflow report for 2024-25 e) To let the contract for Grass Maintenance for 2025-6 f) Volunteer for Finance scrutiny in May g) Notice Boards and requirements to post h) Rural Sparsity Network. To decide whether to apply for membership
7.	<p>Report from Cornwall Councillor Adrian Parsons</p>
8.	<p>Governance</p> <p>a. to Agree that the co-option process to fill vacant seats on the council shall commence.</p>
9.	<p>Correspondence</p> <ul style="list-style-type: none"> a. Request for support for the Old Cornwall Midsummer Bonfire on Kit Hill and invitation to council. b. Clerks formal letter of notice of resignation.
10.	<p>Work Plan</p> <ul style="list-style-type: none"> a. Play Areas b. Carbon Zero Committee
11.	<p>Motion to restrict meeting and exclusion of the press and public for a closed session as in the 1960 Public Bodies (admission to Meetings) Act s1 (2).</p>
12	<p>To receive the report and recommendations from HR from the Clerks appraisal Jan 2025</p>
13.	<p>Items for May Council agenda Election of Chair. Co-option of councillors</p>
	<p>Date and time of next meeting The Annual Parish Council meeting will be held on Monday 19th May at 7.30pm in the Parish Hall The Annual Parish Meeting will be held at 7pm on Wednesday 29th May in the Parish Hall</p>