



Minutes of the Annual Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, 17th June 2024

Minute		Action
Present	S Ross Chairman, R Davies, B Lightfoot, M Howlett also A Parsons CC	
28/25 Apologies	Received from C Roper (Work) J Forbes (Work) T Selwood (Work) D Crawley (COVID). S Cazaly for late arrival	
29/25 Declarations	a Disclosable pecuniary interests – None b Non-registerable interests – None c Declaration of gifts - None d Applications for dispensation – None	
30/25 Minutes	Minutes of meeting 20th May 2024 BL proposed and MH seconded that the minutes were correct. Agreed unanimously	
31/25 Planning	1. Applications for Comment -None 2. Decisions to be noted Approval of PA24/01860 Lower Trowes was noted 3. For information Enforcement have acknowledged our complaint and will investigate SC joined the meeting and the end of this item	
32/25 CC Report	Cllr A Parsons Unfortunately National Highways did not attend the CAP meeting last week. They are due to present their plan and launch a consultation of works at Plusha. The wet winter resulted in a record number of pot holes and extra money has been made available to mend them. Claims for damage to vehicles rose by more than 500% CC are buying 52 homes in an effort to reduce homelessness.	
33/25 Finance	The Payments Schedule as presented (appendix 1) was proposed by SC seconded by RD and Agreed unanimously The Cashflow report was Noted BL volunteered for finance scrutiny in July RD proposed and SC seconded that the S137 grant application from Stoke Climsland School for the Hobbit be approved. It is permissible to fund the school for activities which are outside of core services and the National Curriculum. Agreed unanimously	
34/25 Governance	a) i. Financial Regulations were proposed for approval by MH seconded by RD Agreed unanimously ii Standing Orders , with the addition of cloud storage for all records in the interest of security, and a maximum term of 4 years tenure as Chairman, were proposed by SC seconded by BL and Agreed unanimously iii The adoption of the Safeguarding Statement was proposed by SC seconded by RD and Agreed unanimously b) Both SR and RD have completed the Code of Conduct training . Councillors were urged to complete it by the July meeting c) Councillor roles was deferred to the next meeting due to the number of absences	

<p>35/25 Work Plan</p>	<ul style="list-style-type: none"> a. <u>Play Areas</u> SC reported that he had received some quotations for equipment and is waiting for others. b. Carbon Zero Committee Following an explanation by RD, MH proposed and BL seconded a motion that the Thermal Imaging Camers be loaned to Two Counties with an agreement that they are responsible for any damage or loss. Agreed unanimously c. The Clerk expressed her thanks to T Codner for his help with the notices which are now installed d. Footpaths- There may be headroom available to put further discretionary work in hand. 	
<p>36/25 Correspondence</p>	<p>BL explained the Hedgerow Management training taking place in Gunnislake on 5th September at 7pm and the further work in Stoke Climsland later in the year. She also reported a field management event being facilitated by Duchy College on 2nd July.</p> <p>The Clerk report receipt on a rent review on Venterdon Allotments effective from 29th Sept 2024. Councillors pointed out that the agreement is that all amendments require 12 months notice and she was instructed to respond to Duchy of Cornwall to point this out, with agreement to the increase from September 2025. BL proposing and SC seconding the proposal Agreed unanimously</p>	
<p>37/25 Highways</p>	<p>SR reported that the drains as reported previously have not been cleared. Clerk to chase</p>	
<p>Public Session</p>	<p>It was confirmed by the council that a new Defibrillator contract with SWAST had been signed.</p>	
<p>Items for next agenda</p>	<p>Cllr Roles, Vacancy, Jubilee Oak</p>	
<p>The next meeting</p>	<p>Will be held on 15th July at 7pm in the Parish Hall</p>	
	<p>The meeting closed at 8.31pm</p>	