



Minutes of the Annual Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, 20th May 2024

Minute		Action
Present	B Lightfoot Chair, S Ross, R Davies, C Roper, T Selwood, J Forbes S Cazaly, M Howlett and D Crawley Also Cllr A Parsons CC	
12/25 Apologies	None – All Councillors present	
13/25 Cllr Declatations	<ul style="list-style-type: none"> a Disclosable pecuniary interests – None b Non-registerable interests – None c Declaration of gifts - None d Applications for dispensation – None Outgoing Chair Bonny Lightfoot thanked the members of the council for their work and support during the last year.	
14/25 Election of Chairman	S Ross was proposed by RD seconded by TS and elected unanimously The new Chairman signed her acceptance of office. She then thanked BL for her hard work during her term of office and the progress made by the council. CR proposed and SR seconded that R Davies be elected Vice Chairman DC proposed and TS seconded that M Howlett be elected Vice Chairman A written ballot was held and as both candidates received 4 votes with 1 abstention the Chairman used her casting vote in favour of RD who was elected to be Vice Chairman	
15/25 Code of Conduct,	The council noted the Monitoring Officers report and Cllr Howlett was invited to apologise to <ul style="list-style-type: none"> a. The Clerk for his actions at the meeting held on 18 March 2024 b. Council for not acting in accordance with the Code when quotes for the work on the car park were given. Cllr Howlett made the apologies as required	Clerk
16/25 Minutes	The minutes of the meeting of 15 th April were proposed by SC seconded by RD and Agreed 6-0 with 3 abstentions The minutes of 24 th April were proposed by BL seconded by SC and Agreed 4-0 with 5 abstentions The council received a report on the correct format for the minutes but felt some amplification would be of benefit.	
17/25 Planning	<ol style="list-style-type: none"> 1. Applications for Comment -PA24/02826 Listed building consent for works to Chapel Cottage, Old Mill PL17 8LB BI propose Support seconded by RD and agreed unanimously 2. Decisions to be noted Approval of PA23/04591for conversion of a redundant Stable to residential accommodation at PL17 8HL by the Planning Committee was noted and Cornwall Councillor A Parsons thanked for his support. 3. For information Letter from a resident regarding unpermitted development at Kelly Bray was Noted. Proposal from BL that unpermitted development at Kelly Bray and work to widen an access onto the A388 at Woodabridge be reported to Enforcement was seconded by MH and Agreed unanimously 	Clerk
18/25 Co-Option of a Councillor	The co-option to the Council of D Allen, resident in the Parish, was proposed by BL seconded by SR and Agreed unanimously. DA was welcomed to the council and signed his acceptance of office.	

19/25 CC report	Cllr Adrian Parsons reported that proposed alterations at the Plusha junction on the A30, which would result in increased traffic on the local network would be out for consultation shortly. He spoke about the spending plans of Cornwall Council, which would increase funding for adult and Childrens Social Care by £37M and £9M on School transport anf £7M on temporary and emergency accommodation amongst other items , which would be paid for by the disposal of CC assets. CC were looking for a partner to run Newquay Airport and the Spaceport. He asked whether there had ever been a bus stop at Penpill Cross.	
20/25 Finance	<ul style="list-style-type: none"> a. The Payments Schedule for May 2024 with the inclusion of a further transfer of £15098.96 to the EMR was proposed by RD seconded by BL and Agreed unanimously appendix 1 refers b. The cashflow YTD was noted c. BL volunteered for finance scrutiny in June. 	
21/25 Governance	<ul style="list-style-type: none"> 1. SR proposed and MH seconded that RD be nominated as the representative on the Tamar to Moor CAP Agreed unanimously RD proposed and SR seconded that MH should deputise if required Agreed unanimously 2. <ul style="list-style-type: none"> a. The Equality and Diversity Policy was proposed for re-approval by BL seconded by RD and Agreed unanimously b. The Health and Safety Policy was proposed for re-approval by SC seconded by TS and Agreed unanimously 	Clerk
22/25 Work Plan	<ul style="list-style-type: none"> a. Play Areas SC reported that he is still waiting for prices for equipment. CR reported the need for some minor works at Downgate. b. Carbon Zero Homes project. RD reported that following the completion and final claim payment a full report would be brought to Council c. EV Charging RD reported that further work to bring this to the parish will be undertaken by the Carbon Zero Committee. d. Signage regarding dog fouling was Agreed by consensus to be required on dog bins around the parish as wells in Lockett Car Park. e. CR proposed and SC seconded that Silver discretionary footpath 17 be brought up to standard. Agreed unanimously f. It was agreed to have a stand at the Village Show. 	Clerk to purchase Clerk Clerk
23/25 Highway matters	A list of problems with missing and damaged signs and pothole locations was produced by councillors CR again highlighted the ease with which pot holes could be reported at pothole reporting tool which takes you directly to the web page. Progress on blocked drains requested	Clerk
24/25 Items for next agenda	Councillor roles, Duchy College meeting.	
25/25 Motion	Motion to restrict meeting and exclusion of the press and public for a closed session as in the 1960 Public Bodies (admission to Meetings) Act s1 (2). was proposed by SR seconded by RD and agreed unanimously	
26/25 Legal Review	The contents of the Legal review as supplied by the councils solicitor were considered. CR proposed and SC seconded that further investigations be undertaken up to a cost of £1250 plus VAT Agreed 9-0 with 1 abstention.	
27/25 Next meeting	The next Parish Council meeting will be held on Monday 17th June at 7.30pm in the Parish Hall	
	The meeting closed at 9.20	

Appendix 1

Stoke Climsland Parish Council

Payment Schedule Current Account

DATE **MAY** **2024**

INCOME **April/May**

Allotments April				£	
					140.00
LMP May				£	
					645.27
CLUP May				£	15,098.96
Total				£	15,884.23

Expenditure

PAYEE	Invoice Date	Invoice #	Description	Amount	
Mrs D Watson			Salary Home Wkng	£	1,010.49
Webcube	1.5.24	2432	12mth Website		£
					145.00
Duchy Defib	23.4.24	JN1418	Stoke & Downgate		£
					600.00
Trewartha Gregory & Doidge		44019	Padlock		£
					16.99
Mrs D Watson			Lockett Mailing Reimb Stamps		£
					108.80
Playsafety		78728	Play Inspections		£
					333.60
Clear Councils		LCO02620	Insurance		£
					759.58
The Old School		6690	NDP drop in and Meeting		£
					45.00
The Old School		6692	Roo Hire XO		£
					17.00
Total				£	3,036.46

Direct Debit Authorisation

ICO	21/04/2024			£	
					35.00

Transfers to EMR

surplus from 23-24				£	8,001.17
CLUP Funding payment				£	15,098.00
TOTAL				£	26,170.63