



# Stoke Climsland Parish Council

5 The Laurels, St Anns Chapel PL18 9PJ

Tel 01822 762065 Email: parishclerkscpc@gmail.com

3rd May 2024

Dear Members,

I hereby give you notice that the Annual Meeting of Stoke Climsland Parish Council will be held on **Monday, 20th May at 7.30pm in the Parish Hall, Stoke Climsland**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so

**N.B. In order to ensure adequate time for discussion and decision of items 15 and 16, at 9pm any previous items still outstanding on this agenda will be deferred to the next Parish Council meeting**

Item No	AGENDA
1	a) <b>Apologies</b> to accept apologies previously notified to the Clerk. b) To <b>note</b> other absence
2	<b>Declarations and Dispensations</b> a. To receive declarations of pecuniary interests: b. To receive declarations of non-registrable interests c. To approve written requests for dispensations: d. Declaration of Gifts / Hospitality to the value of £50 or more
3	<b>To elect</b> a Chairman for the year 2024-25 <b>To elect</b> a Vice Chairman for the year 2024-25
4.	1. To <b>note</b> the monitoring Officers report of 26 <sup>th</sup> April. 2. The Chairman of the Council will invite Cllr Howlett to rise and apologise to a. The Clerk for his actions at the meeting held on 18 March 2024 b. Council for not acting in accordance with the Code when quotes for the work on the car park were given.
5	<b>Council Meetings of 15<sup>th</sup> and 24<sup>th</sup> April 2023</b> To <b>approve</b> the minutes of the meeting of 15 <sup>th</sup> April To <b>approve</b> the minutes of the 24 <sup>th</sup> April To <b>receive</b> a report on the correct format for parish council minutes.
6	<b>Planning</b> 1. <b>Applications for Comment</b> -None 2. <b>Decisions to be noted</b> 3. <b>For information</b> 4. <b>Proposal</b> from BL regarding unpermitted development at Kelly Bray
7	<b>Co-option of a councillor to fill current vacancy.</b> Dave Allen from Stoke Climsland has expressed an interest in joining the council.

8.	<b>Report from Cornwall Councillor Adrian Parsons</b>
9	<b>Finance</b> <ol style="list-style-type: none"> <li>a. To <b>approve</b> the Payments Schedule for May 2024</li> <li>b. To <b>note</b> Cash Flow year to date</li> <li>c. Volunteer for Surgery in June</li> </ol>
10	<b>Governance</b> <ol style="list-style-type: none"> <li>1. To <b>Nominate</b> a representative to Tamar to Moor CAP</li> <li>2. To <b>re-approve the following policies</b> with a further review date of May 2026 <ol style="list-style-type: none"> <li>a. Equality and Diversity</li> <li>b. Health and Safety</li> </ol> </li> </ol>
11	<b>Work Plan</b> <ol style="list-style-type: none"> <li>a) Play Areas – Working party</li> <li>b) Carbon Zero Homes project – Final Claim approved</li> <li>c) EV Charging</li> <li>d) Dog fouling signage in Lockett Car Park</li> <li>e) Silver discretionary footpaths</li> </ol>
12	<b>Highway matters</b> If items arise before meeting date
13	<b>Public Session</b>
14	<b>Items for next agenda</b>
15	<b>Motion to restrict meeting and exclusion of the press and public for a closed session as in the 1960 Public Bodies (admission to Meetings) Act s1 (2).</b>
16	<b>To consider</b> Initial findings of the legal review and <b>decide</b> on any further action
17	<b>Date and time of next meeting</b> <b>The Annual Parish Meeting</b> will be held at <b>7pm on Wednesday 29th May</b> in the Parish Hall The next <b>Parish Council</b> meeting will be held at <b>7.30pm on Monday 17<sup>th</sup> June</b> in the Parish Hall