



Minutes of the meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, 15th January 2024

Minute		Action
Present	B Lightfoot: Chair, R Davies, M Howlett, S Cazaly, S Ross Also CC Adrian Parsons and 6 members of the public	
118/24 Apologies	C Roper, work commitments; D Crawley and J Forbes	
119/24 Cllr Declarations	a Disclosable pecuniary interests – None b Non-registerable interests – None c Applications for dispensation – None d. Declaration of gifts - None	
120/24 Minutes	The minutes of the meeting on 18th December 2023 were proposed as a correct record by RD seconded by SR and Agreed 5-0 with 1 abstention	
121/24 Public Session	The planning applicant identified himself and offered to answer any questions	
122/24 Planning	1. Applications for Comment PA23/10108 Conversion of barn to single dwelling Land East Of Higher Kingston Bungalow Kingston MH proposed Support , SR seconded and it was Agreed unanimously 2. Decisions to be noted none 3. For information none	Clerk
123/24 Item 8.b from Finance	Item 8 b was brought forward Application for S137 grant in support of the Old School News. As councillors still felt they needed more information the item was deferred to the February meeting.	
124/24 CC Report	CC Adrian Parsons reported that in light of the huge gaps in the forward budgets for 2024-5 and 2025-6 a letter had been sent to the Government requesting adequate funding for Local Authorities. He remarked that many are on the brink of collapse. He spoke about the plan to roll out the switch off of street lights between 12 and 5 am and confirmed that Stoke Climsland is included in the next tranche. He also spoke about the naming of AONBS as National Landscapes and forwarded a briefing note (Appended to these minutes)	
125/24 Correspondence	All items were included in Agenda items	
126/24 Finance	a. The Payment Schedule for January was proposed by BL, who highlighted the transfer from the EMR and some additional payments, seconded by SC and Agreed unanimously b. See minute 123/24 c. TS volunteered for Finance scrutiny in February d. It was proposed by SC and seconded by SR that the supply and maintenance of the Lockett defibrillator with SWAST be continued for the next 4 years. Agreed 5-0 with 1 abstention. MH to enquire whether there were funds remaining in Lockett towards this provision	TS Clerk
127/24 Reports from the Clerk	a. Lockett Swings SR proposed, SC seconded that the Chair and Clerk seek a face to face meeting with A Earl to ascertain what the position of the Council is in this regard and whether there are any options open to them Agreed unanimously	Clerk & Chair

	b. The report from Plan Support Services was accepted and it was proposed by MH, seconded by SC and Agreed unanimously that the Clerk should work with S Besford Foster and a reconstituted steering group to help to drive the plan over the line. The Council expressed their thanks to Derrick Parsons for his hard work to bring the plan this far.	Clerk
128/24 Highways	Highways responses to issues reported were noted and <u>a.</u> The B3257 flooding reported occurred on 7th December 2023 <u>b.</u> <u>Problem parking adjacent to the Green.</u> It was considered that if yellow lines were installed they would need to be on both sides of the road and it was requested that the narrowing of the footpath to enable road widening be considered <u>c.</u> Residents at Downgate had not made a formal request <u>d.</u> All councillors were requested to check grit bins in their areas. <u>e.</u> SR reported a blocked drain at Alms House crossroads and the work of local farmers for their work clearing fallen trees in the recent storms. The Parish Council wish their thanks for that work to be recorded. <u>f.</u> TS reported the continued absence of the Unsuitable for HGV sign at Monkscross	Clerk
129/24 Vacancy	SC proposed and SR seconded that the Vacancy be advertised as widely as possible with the expectation of co-option to fill the vacancy at the February meeting	Clerk
130/24 Work Plan	a. Play Areas SC reported quotations for work on the Village Green. SC proposed and RD seconded that the removal of the ship and funding for a replacement be prioritised. Agreed unanimously. The need for the fence by the bus shelter was questioned. Clerk to investigate alternative quotes for parts of the schedule. Work Group to convene a meeting. b. Lockett Car Park work to commence 22 nd January. c. Carbon Zero Committee RD gave a verbal report on the launch of the animation and plans for an event to showcase the work of the Project at its conclusion. d. Notice board still not installed. e. Fence see item a. f. A meeting is planned with the College on Monday 22 nd January.	Clerk
131/24 Items for next Agenda	Live ongoing items from this meeting.	
The next meeting	will be held at 7.30 pm on Monday 19 th February in the Old School	Clerk
	The meeting closed at 9.25	

Appendix 1

Payment Schedule Current Account

DATE	January	2024
INCOME	NIL	

Expenditure

	Invoice			
PAYEE	Date	Invoice #	Description	Amount

Mrs D Watson	Salary	£	776.14	Part CZH
Mr A Nevill	Salary	£	850.60	CZH
Trewartha Gregory & Doidge	Bin Liners	£	7.99	
Old School	Room hire	£	28.00	
Parish Hall	Room Hire	£	180.00	
R & M Garden Services	Allotment	£	100.00	

Direct Debit Authorisation	HMRC	£	2,438.17	
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TOTAL		£	4,380.90	
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Transfer from EMR to cashflow Carbon Zero Project if agreed by council £13,000

Supplementary if use of reserves is agreed

Cornwall Council	27.12.23	8100434913	Assessments	£	2,100.00	CZH
Rose Design and Print	01/01/2024	60471123	MailingLeaflets	£	143.00	CZH
Ruby Ingleheart	08/01/2023	45	Animation	£	2,400.00	CZH
				£	4,643.00	

Total all payments				£	9,023.90	
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Appendix 2 Briefing note from Cllr Parsons

**Welcome to the Cornwall & Tamar Valley National Landscapes
Cornwall Council Members, Partners & Stakeholder Briefing - 21 November 2023**

This briefing provides a summary to advise members and colleagues of forthcoming changes occurring to Areas of Outstanding Natural Beauty, particularly relating to the duties of relevant authorities and the re-branding of AONBs to National Landscapes.

Around a third of Cornwall is classed as 'Protected Landscape' via the legal designations of the Cornwall Area of Outstanding Natural Beauty (AONB) and the Tamar Valley AONB. These distinctive and beautiful landscapes are conserved and enhanced via two independent Partnerships and operational teams, hosted by Cornwall Council.

As an important part of our Environmental Partnerships and Climate Change services, the programmes and projects delivered by the AONB teams and partners contribute directly and measurably to Cornwall's Priority Outcomes.



**Cornwall
National
Landscape**



**Tamar Valley
National
Landscape**

A New, Strong and Consistent identity

- **From 22 November 2023 all AONBs will become known as National Landscapes.** This strong and consistent branding is designed to 'level-up' and reflect the importance of these protected landscapes alongside the UK's National Parks and National Trails.
- Defra – which provides core funding to our protected landscapes - has been fully supporting the rebrand, and it has been led by the National Association for AONBs – which itself will become the National Landscapes Association from 22 November.

Statutory Changes & Key Issues

- Government amendments to the Levelling Up and Regeneration Act (LURA) 2023, which received Royal Assent in October, **place a stronger requirement on partners such as local authorities and public bodies towards conserving and enhancing Protected Landscapes.**
- **The LURA amendments require relevant authorities in England to actively 'seek to further the purpose of conserving and enhancing the natural beauty' of the National Landscape (AONB). This replaces a more passive 'duty of regard' to the purpose.**
- **The Act also strengthens National Landscape (AONB) Management Plans by enabling a stronger link to national targets** (set under the Environment Act 2021), and a requirement on relevant authorities to contribute to their delivery. The changes will likely come into force during 2024 as they are subject to associated regulations, now enabled by the primary legislation.
- Natural England has released revised guidance for the production of National Landscapes' Management Plans and their outcomes, with requirements to positively contribute to targets under themes of **climate, nature, people and place**. Cornwall National Landscape foresaw this with the formal adoption of its Management Plan in 2022, which already covers the themes. Tamar Valley National Landscape is due to adopt a new Management Plan in 2025 and is in early planning and consultation stage.
- Defra resourcing for AONBs, particularly through the successful Farming in Protected Landscapes (FiPL) programme and Access for All funding, has increased over the last 2 years and has been consolidated until March 2025. Meanwhile **Defra is working on a review of the funding formula for National Parks & National Landscapes.**
- **Defra has also supported the creation of a new Protected Landscapes Partnership.** Backed by over £2 million of funding this brings together national organisations representing England's National Parks, National Landscapes, National Trails and Natural England to collaborate, share knowledge and tackle common objectives such as nature recovery and improved public access.
- Most of these changes follow recommendations made within the Landscapes Review 2019, an independent review commissioned by the Government and led by Julian Glover and an experienced advisory group.
- **Headline projects in the Cornwall and Tamar Valley National Landscapes (AONBs) currently include:**

- £2.2m of additional funding has been secured for the **Farming in Protected Landscapes** programme until 2025 – funding projects that benefit climate, nature, access and business resilience
- **Monumental Improvement** – a lottery-funded project to ensure that 38 Cornish Scheduled Monuments will be better identified, supported, improved and enjoyed by local communities and visitors
- **The Tamara Coast to Coast Way** – one of ten projects delivered by the lottery-funded Tamara Landscape Partnership scheme - a new 87-mile waymarked trail between Cremyll and Marsland Mouth linking the south and north coast paths, which also provides the opportunity to walk the complete circuit of Cornwall – the **Kylgh Kernow**.

For further details, please contact Dan Cooke, Protected & Historic Landscapes Manager (dan.cooke@cornwall.gov.uk) or visit [Cornwall National Landscape](#) or [Tamar Valley National Landscape](#) or [National Landscapes Association](#) websites.

Appendix 3 Report from Plan Support Services – S Besford Foster

STOKE CLIMSLAND NEIGHBOURHOOD DEVELOPMENT PLAN SITUATION REPORT - JANUARY 2024

Background.

A Neighbourhood Development Plan [NDP] is a statutory Planning document that can be prepared by Parish and Town Councils on land-use planning in their administrative area. Once adopted NDPs must be taken into account by the Local Planning Authority [Cornwall Council] Appeal Inspectors and the SoS. They also increase the share of Community Infrastructure Levy available to local councils.

Although the Parish Council is the 'Qualifying Body' with NDP making power, the Stoke. Climsland NDP project was essentially community led by a Steering group made up of councillors and volunteers.

Serious work on the creation of the Stoke Climsland Neighbourhood Development Plan [NDP] started in April 2019 with a 'visioning event' based on previous community engagement work. That event set the vision, objectives and policy areas to be covered in the NDP.

A Planning Consultant was then appointed using grant aid from the Locality organisation, and the work on drawing up the NDP proceeded apace. The COVID pandemic then intervened and slow progress was made thereafter.

Work Completed.

The work completed before the NDP process slowed includes community engagement surveys; a detailed Evidence Base Overview report covering all the appropriate topics such as housing, environment, heritage and climate change; a Development Boundary Assessment; and a Local Green Space Assessment, culminating in a first full draft NDP. Consideration was also being given to the writing of a Design Guide, which would have been fully funded by Locality.

A 'working papers' website was also set up, on which copies of all the documents referred to may be found: <https://ndpstokeclimsland.co.uk>

Going Forward

The grant aid to take the NDP forward most of the way to completion is still available, and the Planning Consultant has workload capacity to assist. However clear leadership from the Parish Council is required to ensure that progress is made.

To bring the NDP to a successful conclusion in the next 12 months the following steps are necessary:

1. Parish Council leads the project through the Clerk, supported by the Planning Consultant.
2. Establish a small core Steering Group to assist with administrative action and document review.
3. Review and update the existing evidence base to reflect the current situation and any new issues that the PC feel should be covered/included. For example, that concerning climate change and more recent planning application concerns.
4. Conduct a short community resurvey, revisiting previous conclusions and asking the question: "You told us this, so we included these policies in the draft NDP: are these still valid and what should be changed or added?" or similar. This should be supported by a 'drop-in' session where more detailed one to one discussion can take place.

5. Review and update the existing draft NDP document to reflect the above where necessary.
6. Request Cornwall Council to rescreen the revised draft NDP to see if a Strategic Environmental Assessment is necessary.
7. Apply to Locality for the free technical assistance to draw up a Design Guide Technical Package which incorporates the climate change and natural/historic environment concerns particular to the Parish.
8. Review the budget to see if a further grant application to cover the 2024/5 FY is necessary.

Timescale.

If work commenced now, it would be possible to formally publish the draft NDP in summer 2024, with formal submission to Cornwall Council in autumn 2024, with the Examination of the NDP and referendum before April 2025.

Conclusion.

Completing the NDP for Stoke Climsland Parish will provide the opportunity to help tackle, in land-use planning terms, current issues such as enabling more affordable housing, providing new community facilities, addressing the causes and impacts of climate change, and protecting the natural and historic environment. Much work has already been done, but it needs review. Grant funding is available, with the prospect of more if necessary. Leadership by the parish Council is essential.