



Minutes of the meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, 17th April 2023

Minute		Action
Present	B Lightfoot: Chair, C Roper, R Davies, S Ross, D Crawley, M Howlett, N Cooper, J Forbes. Also present Cllr A Parsons CC and 1 member of the public.	
1/24 Apologies	S Cazaly (Work commitment) T Selwood (Away)	
2/24 Cllr Declarations	a Disclosable pecuniary interests – None b Non-registerable interests – None c Declaration of gifts - None d Applications for dispensation – None	
3/24 Audit	a. All councillors declared they had no conflict of interest with Auditors BDO LLP b. RD proposed SR seconded that the Internal Auditors report be accepted, approved and noted Agreed unanimously c. RD proposed and CR seconded that Section 1 of the Annual Governance and Accountability Return be Considered, Approved and Signed. Agreed unanimously and signed by Chair and Clerk d. Approval of the Assets register at 31 st March 2023 was proposed by RD seconded by CR and Agreed unanimously	Clerk
4/24 Minutes	The minutes of the meeting of 20th March were proposed as a correct record by SR seconded by RD and Agreed 6-0 with 2 abstentions	
5/24 Public Session	No-one wished to speak	
6/24 Planning	There were no new applications, decisions or matters for information	
7/24 Report from Cllr A Parsons CC	Cllr Parsons reported the decision not to accept the level 3 devolution offer which was dependant on an elected Mayor for Cornwall, but to agree with a level 2 deal. He updated on progress of the Launceston Library hub, with positive progress. After temporary crossover closures on the A388 and the chaos which had ensued – it would be hoped that CC would not do the same at Plusha.	
8/24 Report from Clerk	Report accepted unanimously with some discussion regarding Fields in Trust where there was no desire to put any further land into trust.	
9/24 Correspondence	The questionnaire regarding Public Space Protection Order was completed. The decision on the funding request for Launceston Leisure centre was deferred to the May meeting.	Clerk
10/24 Finance	a. The Consideration, Approval and Signature of Section 2 of the Annual Governance and Accountability Return, as certified by the RFO was proposed by NC, seconded by RD and Agreed unanimously b. Approval of Monday 5 th June to Friday 14 th July as the dates for the Exercise of Public Rights was proposed by MH seconded by DC and Agreed unanimously c. To approve the second year of the 3 year agreement with BHIB for the provision of Insurance for the Council was proposed by RD seconded by DC and Agreed unanimously d. The payments schedule for May 2023 was proposed for approval by CR seconded by SR and Agreed unanimously. See appendix 1 e. NC proposed and RD seconded the final cashflow for ye 2023 be noted. Agreed unanimously f. Payment of £137 for a centrespread in the Old School News to publicise the Coronation events was proposed by RD seconded by JF and Agreed unanimously	Clerk
11/24 Governance	No items for this meeting	

12/24 Work Plan	<p>a. Play Areas The RoSPA report is due and will be on the next agenda</p> <p>b. Village Parking. It was decided to leave the consultation exercise until May</p> <p>c. Carbon Zero Homes project RD reported on the offer of £54, 648.51 from the Government via Cornwall Council JF proposed acceptance of the offer, seconded by SR and Agreed unanimously. The Clerk was instructed to sign the acceptance papers.</p> <p>MH proposed and BL seconded that the recruitment of the Community Energy Advisor and management of the project be delegated to the Clerk in consultation with the Carbon Net Zero Committee and that the Committee provide regular updates to the Council</p> <p>d. EV Charging RD reported that progress is dependant on Charg E carrying out a survey.</p> <p>e. Dog Waste bins. Clerk to chase prices for further provision</p> <p>f. Silver discretionary footpaths. List and maps to be sent to CR for investigation of condition.</p> <p>g. BL volunteered for attendance at PC Surgery in May and DC volunteered for Finance scrutiny.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk /CR</p>
13/24 Community Engagement	The programme of events for the Coronation weekend were felt to be appropriate. It was decided that the PC Surgery would continue for a while longer.	
14/24 Highways	The response from CC Highways was noted.	
15/24 Items for May agenda	Refresh of Policies as appropriate, Election of Chair, Launceston Leisure Centre funding, Village Parking consultation, Fibre to the Premises broadband, Silver discretionary footpaths, RoSPA report.	
16/24 Date of next meetings	The Annual Parish Council meeting will be held on Monday 15th May at 7.30pm in the Parish Hall The Annual Parish Meeting will be held at 7pm on Wednesday 31st May in the Parish Hall	
	The meeting ended at 9.13pm	

Appendix 1 Payment Schedule
Stoke Climsland Parish Council
Payment Schedule Current Account

DATE	April	2023
INCOME		
Precept		£ 15,250.00

Expenditure

PAYEE	Invoice Date	Invoice #	Description	Amount
Mrs D Watson			Salary	£ 595.00
Cornwall ALC			Membership	£ 685.47
The Old School			Room Hire	£ 24.00
Viking				£ 10.88
LJC Bookkeeping			Internal Audit	£ 200.00
Mrs D Watson	6.4.23	Additional	Carnival Rosettes	£ 83.46

Direct Debit Authorisation

Transfers to EMR	as in 22-23	£ 7,450.00
TOTAL		£ 9,048.81