



## Minutes of the meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, 15<sup>th</sup> May 2023

Minute		Action
<b>Present</b>	B Lightfoot: Chair, R Davies, S Ross, D Crawley, M Howlett, N Cooper, T Selwood, J Forbes. Also present 3 members of the public.	
<b>17/24 Apologies</b>	C Roper (Work Commitment) and S Cazaly (Personal Commitment) D Crawley (Late Arrival) Also from Cllr A Parsons (Double booked)	
<b>18/24 Election of Chairman</b>	BL was proposed by MH seconded by RD and elected unanimously	
<b>19/24 Cllr Declarations</b>	a Disclosable pecuniary interests – None b Non-registerable interests – BL item 6 1.d c Declaration of gifts - None d Applications for dispensation – None	
<b>20/24 Minutes</b>	<b>The minutes of the meeting of 17<sup>th</sup> April 2023</b> were proposed as a correct record by RD seconded by SR and <b>Agreed</b> 7-0 with 1 abstention	
<b>21/24 Public Session</b>	Mr S Cole spoke about concerns regarding the drainage problem with the Holmbush bridleway- Clerk to report to Highways, and the need for FTTP broadband – RD to help on setting up a Gigabit scheme.	<b>Clerk</b>
<b>22/24 Planning</b>	<p><b>1 Applications for comment</b></p> <p>a and b PA23/03082&amp;3 Extension to replace conservatory – Elm Cottage DC proposed <b>Support</b> NC seconded and <b>Agreed</b> unanimously</p> <p>c. PA23/02264 Front porch and solar panels 7 Hightrip Lane. NC proposed <b>Support</b> RD seconded and <b>Agreed</b> unanimously</p> <p>BL left the room for the next application</p> <p>d. PA23/ 02082 Single storey extension The Shippon, Sherwell. MH proposed <b>Support</b>. SR seconded and <b>Agreed</b> unanimously</p> <p><b>2. Decisions notified</b> were noted.</p>	<b>Clerk</b>
<b>23/24 Cllr Parsons</b>	Apologies received	
<b>24/24 Correspondence</b>	<p>a <b>Email received</b> regarding Road safety on A388 – SR proposed TS seconded <b>Agreed</b> unanimously Clerk to raise with Highways, CC Parsons and CAP</p> <p>b <b>Galliford Try</b> consultation on phone mast – General Support</p> <p>c Permission request from <b>Ducklings Preschool</b> to hold a 1Km relay walk round the Village green Sr proposed agreement BL seconded and <b>Agreed</b> unanimously</p> <p>d <b>Downgate Phone Box</b> BL proposed and RD seconded that the Clerk be delegated to purchase materials to refurbish same. <b>Agreed</b> unanimously</p>	<b>Clerk</b> <b>Clerk</b> <b>Clerk</b> <b>Clerk</b>
<b>25/24 Finance</b>	<p>a SR proposed that the Payments Schedule be approved, NC seconded and <b>Agreed</b> unanimously</p> <p>b RD volunteered for the June Surgery.</p> <p>c. The Clerk left the room for this item.</p> <p>RD proposed and NC seconded that the contract rise of 1 spinal point be implemented. <b>Agreed</b> unanimously</p>	

<b>26/24 Governance</b>	<p>a. The 5 policies due for review were proposed for adoption by SR seconded by MH and <b>Agreed</b> unanimously</p> <p>b. NC proposed and RD seconded that the Council apply for Quality Council status. <b>Agreed</b> 7-0 with 1 abstention</p> <p>c. MH proposed that RD be appointed the Stoke Climsland representative to the new CAP. SP seconded and it was <b>Agreed</b> unanimously with MH as the substitute if required.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p>
<b>27/24 Work Plan</b>	<p>a. In view of the issues regarding Lockett it was proposed by RD that it should close, seconded by NC with a request that the residents of Lockett be notified by letter. It was also suggested that a notice advising the presence of a responsible adult during play was advisable be put up. <b>Agreed</b> unanimously.</p> <p>b. Village Parking It was proposed that the consultation be published in the OSN and that the immediate area be leafleted <b>Agreed</b> unanimously</p> <p>c. Carbon Zero Homes Project – Minutes of meetings on 24<sup>th</sup> April and 9<sup>th</sup> May were <b>noted</b></p> <p>d. EV Charging – RD reported that he is exploring new avenues for provision</p> <p>e. Dog Waste bins- Clerk to chase CC again for prices.</p> <p>f. Silver discretionary footpaths deferred to next meeting. It was reported that the College will not be part of any works to the footpath to the village and have ceased to use the adjacent land for horses. Clerk to contact Countryside Service.</p> <p>g. TS volunteered for Finance Scrutiny in June.</p>	<p><b>Clerk</b></p> <p><b>Clerk</b></p> <p><b>SC, Clerk</b></p> <p><b>Clerk</b></p> <p><b>Clerk TS</b></p>
<b>28/24 Community Engagement</b>	<p>a. Clerk reported no clients at the May surgery</p> <p>b. Coronation events had gone well with all parts of the Parish and community participating in events. Although the weather had been cold and wet the carnival had still been a happy event.</p>	
<b>29/24 Highways</b>	<p>Items discussed included a white line to protect pedestrian access to Lockett Car Park – Clerk to obtain quote from Highways</p>	<p><b>Clerk</b></p>
<b>30/24 Items for next agenda</b>	<p>Kit Hill Incline Car Park, Road Safety, Warm Hub, Process for Site Meetings, report from Awayday, Silver discretionary footpaths.</p>	
	<p>The meeting closed at 8.59pm</p>	

### Payment Schedule Current Account

DATE	2023	
<b>INCOME</b>	<b>April</b>	<b>£ 230.00</b> Allotment rents
	<b>May</b>	<b>£30.00</b> Allotment rents

### Expenditure

PAYEE	Invoice Date	Invoice #	Description	Amount
Mrs D Watson			Salary	£ 595.00
Duchy Defibrillators Club		JN1069		£ 408.00
Duchy Defibrillators Downgate		JN1068		£ 2,532.00
Playsafety Lts (RoSPA) Inspections		70279		£ 320.40
Webcube Media		IN 2219	Web Hosting	£ 135.00
BHIB	11-May in	LCO02620	insurance	£ 750.67

Transfers to EMR

0.00

<b>TOTAL</b>			<b>£ 4,741.07</b>
<b>Direct Debit Authorisation</b>	ICO	21.4.23	£ 35.00
	HMRC	25.4.23	£ 426.20
<b>Total d/d in April</b>			£ 461.20