



**Minutes of the Annual Parish Council meeting of Stoke Climsland Parish Council
held in the Parish Hall at 7.30pm on Monday, 16th May 2022**

Minute		Action
Present	B Lightfoot: Chair, N Cooper, S Cazaly, R Davies, D Crawley, M Howlett, G L'Arbalestier C Roper and S Ross. also present CC A Parsons and 2 members of the Public	
18/23 Election of Chairman	B Lightfoot was proposed by SR seconded by MH and elected unanimously. The Chairman signed her Declaration of Acceptance of Office	
19/23 Election of V Chair	G L'Arbalestier was proposed by DC seconded by NC and elected unanimously	
20/23 Apologies	J Forbes	
21/23 Cllr Declarations	a Disclosable pecuniary interests – None b Non-registerable interests – None c Declaration of gifts - None d Applications for dispensation –None	
22/23 Audit	The Internal Auditors report. NC proposed and SR seconded that this be noted accepted and approved unanimously Section 1 of the Annual Governance and Accountability Return NC proposed and GL seconded that this be approved and signed by the Chair. Agreed unanimously	
23/23 Minutes	The minutes of the meeting held on 29 th April were proposed as a correct record by SC seconded by SR and Agreed by 7-2 There being 2 abstentions from members not at that meeting	
24/23 Matters Arising	a. Rowden Field Statement received b. Parish Council Surgery – there were no visitors this month but MH proposed that this be continued for the future was seconded by DC with the suggestion that the Surgeries be advertised on the notice boards Agreed unanimously c. Village Parking – progress report to be brought to next meeting d. Damage to footbridge- Repair will be completed in next 6-8 weeks (dependent on water level) e. Lockett Tree Felling. No further news f. Allotment fences – work almost complete g. Footpath 7 - No progress due to lack of response from CC. Cllr Parson will investigate	Clerk SC AP
25/23 Public Session	One gentleman had come to speak about his planning application and elected to speak before discussion of the item. Another asked where the agendas and minutes of meetings might be found and was directed to the new website www.stokeclimslandparishcouncil.org	
26/23 Correspondence	The ROSPA report on the Play Areas was noted and referred to the Play Area Working Group for action and recommendation Complaint re possible unpermitted development. GL proposed and MH seconded that the Chair and V Chair make a further arranged site visit and report back to next meeting. Agreed unanimously Complaint re speeding and horses. Clerk tasked to write to Duchy College and to ask whether there might be a suitable site for Speedwatch to monitor same	Working Group Clerk
27/23 Report from Adrian Parsons CC	Cllr Parsons spoke about the problems within CC due to restructuring. He highlighted the cuts to rural bus services in the east of the County and the total lack of any investment in the east in the 'Levelling Up' programme. The Forest for Cornwall in Launceston with provide community space in the Pennygillam area.	

28/23 Planning	<p>1. Applications</p> <p>. Proposed self-contained residential annex </p> <div style="border: 1px solid black; padding: 5px; margin: 5px 0;"> <p>New Mills Cottage Road From Broadgate To High Trip Lane Lockett Callington Cornwall PL17 8LQ Ref. No: PA22/02726 AND</p> </div> <p>Listed Building Consent for a proposed self-contained residential annex  New Mills Cottage Lockett Callington Cornwall PL17 8LQ Ref. No: PA22/03992</p> <p>SR proposed and MH seconded support for the application. NC proposed that this be qualified as 'Provided the permission is conditioned to permit occupation by family members only and to prevent the build becoming a separate dwelling through sale or letting.' This being adopted the proposal was Agreed unanimously</p> <p>2. Decisions were noted unanimously</p>	
29/23 Governance	<p>Development of a 3 year Business Plan and MTFs. GL RD and CR volunteered to be part of this work starting in July. This was unanimously endorsed by the Council</p> <p>Asset condition survey SC NC CR RD and GL agreed to take this forward to inform the work of writing the business Plan</p>	
30/23 Work Plan	<p>Review of Standing Orders NC offered to work with the Clerk to produce a revised version which would be shared with the rest of the council for comment before being brought for decision. Agreed unanimously</p> <p>Review of Financial Regulations it was Agreed unanimously that recent decisions on scrutiny needed to be incorporated and that the Clerk should submit these to Council in July</p> <p>Lockett Swings RD reported on progress with a consultation document which when endorsed by the Play Area Working Group will be brought to the June meeting</p>	<p>NC Clerk</p> <p>Clerk</p> <p>RD and Working Group</p>
31/23 Finance	<p>Section 2 of AGAR CR proposed and NC seconded that this be Approved and that the Chairman should sign the documents Agreed unanimously</p> <p>Dates for the period for the Exercise of Public Rights as 13th June to 22nd July were proposed by SR seconded by NC and Agreed unanimously</p> <p>DC proposed and GL seconded that three quotations be sought for Insurance cover for the Council. Agreed unanimously</p> <p>Payments Schedule as appended including the 4 page insertion in OSN was proposed by NC seconded by MH and Agreed unanimously</p>	<p>Clerk</p>
32/23 Allotments	<p>GL proposed and SC seconded that the availability of plots be advertised to see whether there was interest in bringing derelict plots back into cultivation.</p>	<p>Clerk</p>
33/23 Items for next Agenda	<p>Rowden Field, Councillor Roles, Lockett Swings, Security of Google Drive and the Climate Fair</p>	
34/23 Date and time of the next meetings	<p>It was proposed and Agreed unanimously that an extra single issue meeting be held at 7pm on 30th May before the Annual Parish Meeting at 7.30 to decide the purchase of Insurance.</p> <p>The June Meeting of the Council will take place on 20th June at 7.30pm in the Parish Hall</p>	
	<p>The Meeting closed at 10pm</p>	

Payment Schedule	Payment Schedule Current Account				
	DATE	May	2022		
	INCOME				
	4.5.22	Contributions to Downgate Defibrillator		£80.00	
	Expenditure				
	PAYEE	Invoice Date	Invoice #	Description	
				Amount	
	LJC Bookkeeping Services	20.4.22		Internal Audit	£200.00
	Cornwall ALC	28.4.22		CiLCA Tuition	£360.00
	Mrs D R Watson			Salary etc	£555.20
	Webcube Media	9.5.22	2042	Website Final	£435.00
	Quick Print	4.5.22	2022-100	Jubilee Raffle	£38.00
	Trewartha Gregory & Doidge	1.4.22	41525	Fixings Vendn	£59.20
	Cornwall ALC	1.4.22	2223-190	Membership	£665.50
	HMRC			PAYE	£132.00
	The Printing Press	12/05/2022	3281	Centrefold	£118.40
	Transfer to Instant Access as earmarked reserve for Downgate Defibrillator			£30.00	
	Transfer to Instant Access as earmarked reserve for Downgate Defibrillator			£50.00	
	Direct Debit				
	TOTAL			£2,643.30	
	PAYMENT APPROVAL				
		Name	B Lightfoot		
		Signature			
		Position			
		Date			
	Checked BY Councillor				
	Name C Roper	Signature	Date		