



# Stoke Climsland Parish Council

Jensome, Higher Tremar, Liskeard. PL14 5HP. Tel 01579 347632

Dear Members,

I hereby give you notice that the Annual Parish Council Meeting of Stoke Climsland Parish Council will be held on **Monday, 16<sup>th</sup> May at 7.30pm in the Parish Hall, Stoke Climsland**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business about to be transacted at the meeting as set out hereunder.

Yours sincerely,

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

## AGENDA

Item	
1	<b>Election of Chair for the Civic Year ending 31<sup>st</sup> March 2023</b> <b>Acceptance and signing of Declaration</b> <b>Election of Vice Chair</b>
2	<b>Apologies</b> to accept apologies previously notified to the Clerk
3	<b>Declarations and Dispensations</b> <ol style="list-style-type: none"> <li>a. To receive declarations of pecuniary interests:</li> <li>b. To receive declarations of non-registrable interests:</li> <li>c. To approve written requests for dispensations:</li> <li>d. Declaration of Gifts / Hospitality to the value of £50 or more</li> </ol>
4	<b>To note accept and approve the Internal Auditors report</b> <b>To approve Section 1 of the Annual Governance and Accountability Return</b> Chairman to sign. Documents in pre-reading
5	<b>Council Meeting of 19<sup>th</sup> April 2022</b> <ol style="list-style-type: none"> <li>1. to approve the minutes of the meeting</li> <li>2. Matters Arising – reports on actions taken and progress               <ol style="list-style-type: none"> <li>a. Rowden Field</li> <li>b. Parish Council Surgery – report</li> <li>c. Village Parking – progress</li> <li>d. Damage to footbridge- Repair will be completed in next 6-8 weeks (dependent on water level)</li> <li>e. Lockett Tree Felling. No further news</li> <li>f. Allotment fences – work almost complete</li> <li>g. Footpath 7 - report</li> </ol> </li> </ol>
6	<b>Public Session</b>
7.	<b>Correspondence</b> <b>To note the 2022 RoSPA report</b> and refer to Play Area working group see pre-reading Emails received regarding development without planning permission - see pre-reading Email received regarding speeding.- see pre-reading
8.	<b>Report from Adrian Parsons CC</b>
9.	<b>Planning</b> <ol style="list-style-type: none"> <li>1. Applications for comment           <ol style="list-style-type: none"> <li>a. <b>Proposed self-contained residential annex</b> </li> </ol> </li> </ol> <div style="border: 1px solid black; padding: 5px; margin-top: 5px;">           New Mills Cottage Road From Broadgate To High Trip Lane Lockett Callington Cornwall PL17            8LQRef. No: PA22/02726 AND         </div>

- **Listed Building Consent for a proposed self-contained residential annex**  New Mills Cottage  
Luckett Callington Cornwall PL17 8LQ Ref. No: PA22/03992

And any further applications notified before the meeting

**2. Decisions to be noted**

**Proposed rear extension to dwelling, replacement roof over garage and new access point connecting to the existing drive. - Beechfield Road From Higher South Coombe To Junction North Of Hingston Farm Higher Downgate Callington Cornwall PL17 8HN PA22/02345 APPROVED**

10	<p><b>Governance</b></p> <p><b>1. Council 3 year Business Plan and MTFS</b> – to enable forward planning and budget management and inform precept setting</p> <p>a. To recruit a working party to work with the Clerk to write costed Business Plan by September 2022 and further develop the MTFS. This work will feed into the budget/precept process in November</p> <p>b. Condition Survey of all Council assets. Volunteers with expertise required (to inform plan and MTFS)</p>
11	<p><b>Work Plan</b></p> <p><b>1. Review of Standing Orders</b> this should ideally have input from one or two councillors.</p> <p><b>2. Review of Financial Regulations.</b> To be brought to Council by the Clerk in July</p> <p><b>3. Luckett Swings</b> and update from the Play Areas Working Group</p>
12	<p><b>Finance</b> – see pre-reading</p> <p><b>1.to consider, approve and sign Section 2 of the Annual Governance and Accountability Return.</b> (to be signed by the Chairman)</p> <p><b>2. to approve the dates for the period for the Exercise of Public Rights as Monday 13<sup>th</sup> June to Friday 22<sup>nd</sup> July</b></p> <p><b>3. to approve the Payments Schedule for May 2022</b> see pre-reading including £118.40 for 4 page centerspread in the Old School News for publicity of the Jubilee weekend events</p>
13	<p><b>Allotments</b></p>
14	<p><b>Items for the next Agenda (June 2022)</b></p>
15	<p><b>Time and Date of next PC meeting will be Monday, 20<sup>th</sup> June at 7.30pm</b></p> <p>NB the <b>Annual Parish Meeting</b> will take place at 7.30 on Monday 30<sup>th</sup> May in the Parish Hall</p>