



Stoke Climsland Parish Council

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May 11, 2026

Dear Members,

I hereby give you notice that the Annual Meeting of Stoke Climsland Parish Council will be held on **Monday, May 18 at 7.30pm in Stoke Climsland Parish Hall.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	AGENDA
1.	<ul style="list-style-type: none">a) To elect a chairman for the year 2026/27b) To elect a vice chairman for the year 2026/27c) To elect members of committees and working groups
2.	<ul style="list-style-type: none">a) To note councillors presentb) Apologies - to accept apologies previously notified to the clerk.d) To note other absence
3.	Declarations and Dispensations <ul style="list-style-type: none">a. To receive declarations of pecuniary interestsb. To receive declarations of non-registrable interestsc. To approve written requests for dispensationsd. Declaration of gifts / hospitality to the value of £50 or more
4.	Council meetings of April 2026 <p>To approve the minutes of the council meeting held on April 20, 2026 To note the minutes of the NDP committee meeting on May 14, 2026 To note the minutes of the CZ committee meeting on May 14, 2026</p>
5.	Public session
6.	Planning <ul style="list-style-type: none">1. Applications for comment<p>PA26/02673 – Proposed renovation and extension works featuring a two-storey side extension (east facing), a replacement pitched roof and internal alterations. Michaelmas Cottage, Clitters, Callington.</p>2. Decisions to be noted<p>PA26/01854 – Works to trees within a Conservation Area. Brambles, Lockett.</p>

DECIDED NOT TO MAKE A TPO

3. For information

PA26/02650 – Works to tree within a Conservation Area (TCA) – T1 – Rowan – Fell, dying crown, rot from previous pruning on the stem and disturbance to the soil around the roots near the new fence. Middle School House, Lucket

PA26/03237 – The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended). Regulation 5 Notice of Intention to install fixed line broadband apparatus. Stoke Climsland.

CLOSED – ADVICE GIVEN

7.	Report from Cornwall Councillor Adrian Parsons
8.	Correspondence Cornwall Council Town and Parish Council newsletter; Planning news for local councils and agents; Notice of intention to commence preparation of the Cornwall Local Plan; Cornwall Bus Conference information.
9.	To review the following policies a) Standing Orders b) Financial Regulations
10.	Stoke Climsland Post Office and Stores – to discuss announcement
11.	IT Policy including Microsoft 365 proposal and Digital IT use policy – to discuss.
12.	Neighbourhood Development Plan – to discuss.
13.	Luck Lane – to receive an update.
14.	Monks Cross – to discuss signage.
15.	Grit bins - to discuss provision.
16.	Lucket Car Park – to discuss the surface of car park and the ramp.
17.	Community Facilities Group – to discuss the objectives of the group going forward.
18.	Footpath contract – to receive quotes for the footpaths contract.
19.	Neighbourhood Priorities Statement – to receive information and to decide if the council wishes to sign up
20.	Training – to receive CALC’s latest schedule of training courses
21.	Enhanced LMP scheme – to receive information
22.	Work Plan a) Asset Management working party b) Carbon Zero Committee c) Footpath working group

d) Communications working group

23. Finance

a. To **approve** the Payments Schedule for May 2026

Payment – April	Amount
S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract
S Cleave – clerk’s mileage	£ 27.90
Cornwall Pension Fund – April contribution	As per contract
Cornwall Pension Fund – fees for setting up a new employer	£180.00
PlanSupport – Project management and Professional Support for Neighbourhood Planning	£1,981.35
Westernweb – Creation of new gov.uk website. Webspace and content management licence for one year	£636.00
Duchy Defibrillators – annual monitoring fee Stoke Climsland and Downgate defibrillators, and mobile data connection	£636.00
Husband Tree & Grounds Maintenance – grass cutting May	£1,056.00
Unity Trust Bank – service charge	£7.00

b. To note income:

Income – April	Amount
Cornwall Council – first half of precept	£24,000
Allotment fees	£100
Retrofit guide	£4.50

c. To **note** cash flow year to date

d. Volunteer for finance scrutiny for the next meeting

24. Items for next agenda

25. Date and time of next meeting

The Annual Parish Meeting will be held on Wednesday, May 27, 7.30pm at the Parish Hall. The next Parish Council meeting will be held at the Parish Hall on Monday, June 15, 2026 at 7.30pm.