



# Stoke Climsland Parish Council

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June 8, 2026

Dear Members,

I hereby give you notice that an Ordinary Meeting of Stoke Climsland Parish Council will be held on **Monday, June 15 at 7.30pm in Stoke Climsland Parish Hall.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

*Suzanne Cleave*

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	<b>AGENDA</b>
1.	<ul style="list-style-type: none"><li>a) To note councillors present</li><li>b) Apologies - to accept apologies previously notified to the clerk.</li><li>a) To note other absence</li></ul>
2.	<b>Declarations and Dispensations</b> <ul style="list-style-type: none"><li>a. To receive declarations of pecuniary interests</li><li>b. To receive declarations of non-registrable interests</li><li>c. To approve written requests for dispensations</li><li>d. Declaration of gifts / hospitality to the value of £50 or more</li></ul>
3.	<b>Council meetings of May 2026</b> To approve the minutes of the council meeting held on May 18, 2026
4.	<b>Public session</b>
5.	<b>Planning</b> <ul style="list-style-type: none"><li>1. <b>Applications for comment</b> PA26/02724 – Listed Building Consent to install standard amenities, repair or replace fabric, add single storey lean-to extension with variation of condition 2 of Listed Building Consent PA25/04817 dated 02.10.2025. Chapel Cottage, Stoke Climsland.</li><li>2. <b>Decisions to be noted</b> None.</li><li>3. <b>For information</b> PA26/03445 – Prior notification of agricultural or forestry development for a proposed calf rearing unit extension. Land at Tresallick, Stoke Climsland.</li></ul>
6.	<b>Report from Cornwall Councillor Adrian Parsons</b>

7.	<b>Correspondence</b> CORMAC meet the team local workshops; A38 Saltash tunnel update; Cornwall Council Town and Parish Council newsletter; Cornwall Council's Climate Response newsletter; CAP cybercrime awareness session details; Cornwall Bus Conference information.
8.	<b>To review the following policies</b> a) Standing Orders
9.	<b>Stoke Climsland Post Office</b> – to discuss.
10.	<b>Stoke Climsland Stores</b> - to discuss.
11.	<b>Microsoft 365 proposal / computer back up and file retention</b> – to discuss.
12.	<b>SCARPER</b> – to discuss.
13.	<b>Stoke Climsland show</b> – to discuss the council's stand.
14.	<b>Ducklings Pre-school</b> – to receive a request to use the village green for their annual Toddle Waddle.
15.	<b>Lidwell poo bin</b> - to discuss
16.	<b>Luckett Car Park</b> – to discuss the surface of car park and the ramp.
17.	<b>Community Facilities Group</b> – to discuss the objectives of the group going forward.
18.	<b>Register of Interests</b> – to update council's documents and receive update from Cornwall Council.
19.	<b>Grant request</b> - to receive a grant application from Stoke Climsland Parochial Church Council.
20.	<b>Public Spaces Protection Order - dogs</b> – to receive information from Cornwall Council and to decide if the council wishes to respond.
21.	<b>ROSPA play area reports</b> – to receive annual reports from ROSPA for the Village Green and Downgate.
22.	<b>Public footpath signs / waymarkers</b> – to receive query about footpath through Duchy College.
23.	<b>AGAR</b> – Annual Governance and Accountability Return 23.1. The end of year finances were agreed and the bank reconciliation signed. 23.2. The Internal Audit was noted. 23.3. The Annual Governance Statement was reviewed and signed. 23.4. The Accounting Statements were reviewed and signed. 23.5. The Conflict with BDO LLP form was agreed and signed.
24.	<b>Work Plan</b> a) Asset Management working party b) Carbon Zero Committee c) Footpath working group

d) Communications working group

**25. Finance**

a. To **approve** the Payments Schedule for June 2026

<b><i>Payment – April</i></b>	<b><i>Amount</i></b>
S Cleave – clerk’s salary (inc HMRC PAYE and work from home allowance)	As per contract
S Cleave – clerk’s mileage	£ 6.30
Cornwall Pension Fund – April contribution	As per contract
Lockett allotment rent (Sept 25 to Aug 26)	£135.00
Clear Councils insurance	£950.43
ROSPA play inspections	£261.60
LJC Bookkeeping Services – internal audit	£200.00
Husband Tree & Grounds Maintenance – grass cutting May	£1,056.00
Unity Trust Bank – service charge	£7.00

b. To note income:

<b><i>Income – May/June</i></b>	<b><i>Amount</i></b>
MTS Trefinnick Solar	£1,446.67
Allotment fees	£13.00
Retrofit guide	£2.25

c. To **note** cash flow year to date

d. Volunteer for finance scrutiny for the next meeting

**26. Items for next agenda**

**27. Date and time of next meeting**

The next Parish Council meeting will be held at the Parish Hall on Monday, July 27, 2026 at 7.30pm.