



Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, May 18, 2026.

1. a. To elect a chairman for the year 2026/27

Cllr Ross was proposed to stand as chair for the forthcoming year.

Proposed: R Davies

Seconded: S Cazaly

Votes: Nine in favour, one against

(Cllr Howlett made a point of order that the chair could only stand for a maximum of two years, but it was noted that this was changed to four years at the June 2024 meeting).

b. To elect a vice chairman for the year 2026/27

Cllr Davies was proposed to stand as vice chair for the forthcoming year.

Proposed: S Ross

Seconded: M Williams

Votes: Eight in favour, one against one abstention

c. To elect members of committees and working groups

These were resolved as chosen previously. These will be listed on the website.

Proposed: T Selwood

Seconded: S Cazaly

Votes: Unanimous

2. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); M Williams; S Cazaly; C Smith; T Selwood; M Howlett; B Langsford; B Lightfoot and D Crawley. Also in attendance: Cllr A Parsons; S Cleave, clerk and five members of the public.

b. Apologies

None.

c. To note other absence

None.

3. Declarations and Dispensations

None.

4. Council meetings of April 2026

Councillors approved the minutes of the full council meeting held on April 20, 2026.

Proposed: R Davies

Seconded: B Langsford

Votes: Nine in favour, one abstention

Councillors noted the minutes of the NDP committee meeting held on May 14, 2026.

Councillors noted the minutes of the CZ committee meeting held on May 14, 2026.

5. Public session

There was a query over the parish council website. The new website address will be publicised in the Old School news.

6. Planning

1. Applications for comment

PA26/02673 – Proposed renovation and extension works featuring a two-storey side extension (east facing), a replacement pitched roof and internal alterations. Michaelmas Cottage, Clitters, Callington.

Councillors voted to support the application.

Proposed: M Howlett

Seconded: B Lightfoot

Votes: Unanimous

2. Decisions to be noted

PA26/01854 – Works to trees within a Conservation Area. Brambles, Lucket.

DECIDED NOT TO MAKE A TPO

3. For information

PA26/02650 – Works to tree within a Conservation Area (TCA) – T1 – Rowan – Fell, dying crown, rot from previous pruning on the stem and disturbance to the soil around the roots near the new fence. Middle School House, Lucket

PA26/03237 – The Electronic Communications Code (Conditions and restrictions) Regulations 2003 (as amended). Regulation 5 Notice of Intention to install fixed line broadband apparatus. Stoke Climsland.

CLOSED – ADVICE GIVEN

7. Report from Cornwall Councillor Adrian Parsons

Cllr Parsons reported that the Cabinet met last week to discuss its priorities. They reviewed progress over the last 12 months and remain committed to delivering. There is support for heating / oil costs through resilience funds. The Full Council were due to meet the following day, where there would be the election of a chair, vice chair and leader. Motions on the table included: Reform of 16+ adult transport; reform of road safety and timely renewal of road markings; concerns over schools and academies. A Strategic Planning meeting on Thursday will look at a solar farm at Grampound. Cllr Parsons said they are struggling to find planning reasons to pull back on these. He said there may be one on the other side of Callington in the not-too-distant future.

8. Correspondence

The following correspondence was noted: Cornwall Council Town and Parish Council newsletter; Planning news for local councils and agents; Notice of intention to commence preparation of the Cornwall Local Plan; Cornwall Bus Conference information.

9. To review the following policies - Standing Orders and Financial Regulations

Councillors will look over the Standing Orders and they will be reviewed at the June meeting.

Proposed: M Howlett

Seconded: M Williams

Votes: Unanimous

No changes were made to the Financial Regulations.

Proposed: B Lightfoot

Seconded: C Smith

Votes: Unanimous

10. Stoke Climsland Post Office and Stores

A letter was received, notifying the council that the post office and stores will close at the end of July if no buyer is found. Councillors noted that is a great asset to the parish and it would be a shame if it did close. There was differing opinions as to what the parish council should do, and when. It was decided to place it on the June agenda to review.

11. IT Policy including Microsoft 365 proposal and Digital IT use policy

Cllr Davies circulated papers on the use of Microsoft 365 and an IT Policy. It was proposed to look into Microsoft 365 and place it on the June agenda.

Proposed: T Selwood

Seconded: M Williams

Votes: Unanimous

Councillors resolved to adopt the IT Policy.

Proposed: S Cazaly

Seconded: C Smith

Votes: Unanimous

12. Neighbourhood Development Plan

Cllr Davies reported that the plan is now with Cornwall Council. There will be a six-week consultation. The parish council has no role in this. Cllr Langsford sought clarification that the £1,981.35 invoice brings Steve Besford Foster's payments up to date. This was agreed.

13. Luck Lane

Cllr Langsford shared an update. Clarification is being sought from South West Water about the continuation of repairs.

14. Monks Cross

Cllr Selwood felt there needs to be signage either side of the crossroads. Although it is 40mph, only 50% of traffic observe this. There are rumble strips, but these aren't effective. The clerk will write to Oliver Jones to ask what can be done and to find out the results of the speed box.

15. Grit bins

There was a query as to which grit bins had been filled. A list will be sent to Cllr Parsons to chase up.

16. Lockett car park

This will be placed on the June agenda.

17. Community Facilities Group

This will be placed on the June agenda.

18. Footpath contract

It was proposed to go with Rural Services for the footpath contract.

Proposed: R Davies

Seconded: B Langsford

Votes: Unanimous

Cllr Langsford shared with the council some footpath signs from a neighbouring parish. The clerk will find out the cost of these.

Proposed: M Howlett

Seconded: D Crawley

Votes: Unanimous

19. Neighbourhood Priorities Statement

This was covered previously and will be taken on by the NDP committee.

20. Training

A list of training courses with CALC was circulated to councillors.

21. Enhanced LMP scheme

Cllr Davies will give feedback to Cllr Langsford about the footpath from the shop to Duchy.

22. Work Plan

a) Asset Management working party

No report.

- b) Carbon Zero Committee
The committee will look into EV charging. The council has been approached by the Centre of Sustainable Energy to use the CZ video as part of their training programme. The committee is looking at producing another video.
- c) Footpath working group
Covered above.
- d) Communications working group
No report.

23. Finance

- a. To **approve** the Payments Schedule for May 2026

Payment – May	Amount
S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract
S Cleave – clerk’s mileage	£ 27.90
Cornwall Pension Fund – April contribution	As per contract
Cornwall Pension Fund – fees for setting up a new employer	£180.00
PlanSupport – Project management and Professional Support for Neighbourhood Planning	£1,981.35
Westernweb – Creation of new gov.uk website. Webspace and content management licence for one year	£636.00
Duchy Defibrillators – annual monitoring fee Stoke Climsland and Downgate defibrillators, and mobile data connection	£636.00
Husband Tree & Grounds Maintenance – grass cutting May	£1,056.00
Unity Trust Bank – service charge	£7.00

- a. To note income:

Income – April	Amount
Cornwall Council – first half of precept	£24,000
Allotment fees	£100
Retrofit guide	£4.50

Councillors approved the payments and accounts.

Proposed: R Davies

Seconded: M Howlett

Votes: Unanimous

- b. The cash flow year to date was noted by councillors.
- c. Volunteer for finance scrutiny for the next meeting – Cllr Howlett

24. Items for next agenda

Lidwell poo bin.

25. Date and time of next meeting

The next Parish Council meeting will be held at 7.30pm on Monday, June 15 at the Parish Hall.

The meeting closed at 9.30pm.

DRAFT