



Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, June 15, 2026.

1. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); S Cazaly; C Smith; D Crawley; M Williams; B Lightfoot and M Howlett. Also in attendance: Cllr A Parsons; S Cleave, clerk and seven members of the public. 1/6

b. Apologies

Cllr Langsford and Cllr Selwood.

2/6

c. To note other absence

None.

3/6

2. Declarations and Dispensations

Cllr Crawley – item 21 church grant application.

4/6

3. Council meetings of May 2026

Cllr Davies proposed an amendment that it was Richard Smith who would look at the footpath and not himself.

Proposed: R Davies

Seconded: S Cazaly

Votes: Unanimous

5/6

Councillors voted to approve the minutes of the May council meeting (with amendment).

Proposed: S Cazaly

Seconded: R Davies

Votes: Unanimous

6/6

4. Public session

A number of those present said they were concerned about what was going to happen with the shop and Post Office.

7/6

5. Planning

1. Applications for comment

PA26/02724 – Listed Building Consent to install standard amenities, repair or replace fabric, add single storey lean-to extension with variation of condition 2 of Listed Building Consent PA25/04817 dated 02.10.2025. Chapel Cottage, Stoke Climsland.

Councillors voted to support the application.

Proposed: S Cazaly

Seconded: R Davies

Votes: Unanimous

8/6

2. Decisions to be noted

None.

9/6

3. For information

The following was noted: PA26/03445 – Prior notification of agricultural or forestry development for a proposed calf rearing unit extension. Land at Tresallick, Stoke Climsland.

10/6

6. Report from Cornwall Councillor Adrian Parsons

Cllr Parsons reported that Cornwall Council is currently asked parish councils for Neighbourhood Priority Statements, which are community-led documents and set out local priorities for growth, change and investment, influencing Cornwall Council's new Local Plan. Cllr Parsons met recently with Rick Clayton, the Highways team and Portfolio holder Dan Rogerson as the Plusha feasibility study period comes to an end. This was followed up and presented to parish councils and interested local parties. Cllr Parsons also spoke about schools and noted that he seconded a motion brought forward by James Ball to support the health and wellbeing of children. The proposal is to establish a task and finish group to engage with schools, assess what is working and what is not and report findings back to the Department for Education. There has been concern locally over the consultation on the potential closure of DS Smith in Launceston. Discussions are ongoing with the owners to find a way forward. Plans have been submitted for a new banking hub in Launceston, at the former Santander site. Until then a Banking Hub is available in the Gateway Centre. National Grid Electricity Distribution has launched the latest round of its Community Matters Fund, focused this summer on improving access to green spaces and enhancing biodiversity.

11/6

7. Correspondence

The following correspondence was noted: CORMAC meet the team local workshops; A38 Saltash tunnel update; Cornwall Council Town and Parish Council newsletter; Cornwall Council's Climate Response newsletter; CAP cybercrime awareness session details; Cornwall Bus Conference information.

12/6

8. To review the following policies - Standing Orders and Financial Regulations

This will be deferred to the July meeting.

13/6

9. Stoke Climsland Post Office

Cllr Ross noted that a letter had been received from the Post Office saying that the Stoke Climsland branch will close on July 28. They are not looking to replace the service at this time, as the area is adequately serviced by Kelly Bray Post Office. Cllr Howlett said the Duchy of Cornwall has said if the parish council submits an interest to keep it open, there may be a nine month period of grace. It was proposed to look into this and send a letter.

Proposed: S Cazaly

Seconded: M Howlett

Votes: Unanimous

14/6

10. Stoke Climsland Stores

Cllr Ross said the current owners cannot be seen to be doing anything to the shop, as this could put any sale in jeopardy. Cllr Crawley felt that the parish council should not do anything until July 31, as per their requests (and conversations at the last parish council meeting). He felt the parish council should accept and honour this situation. He said the council has already said it was not going to do anything, so it would be wrong to backtrack without a conversation to the whole council. Cllr Ross said she is getting bombarded with messages and emails, and the meeting on Tuesday will tell people what's happened. She felt the community was running off without the parish council, so this would try to get all groups together. Cllr Davies mooted the idea of a working group to do some groundwork, look at a survey and see if there was anyone willing to volunteer. There was a question over whether this should be led by the Community Facilities Group, but it was noted that the parish council is local government, and the CFG only exists in part. It was proposed that the parish council does not do anything until July 31.

Proposed: B Lightfoot

Seconded: D Crawley

Votes: Four in favour, four against (the chair used her casting vote against, and the motion failed).

15/6

A second proposal was made that nothing officially would be done, but a working group with Cllr Davies and Cllr Williams, along with representatives from other groups, will come up with a framework to be brought to the July 20 parish council meeting.

Proposed: R Davies Seconded: S Ross Votes: Five in favour, three against 16/6

11. Microsoft 365 proposal / computer back up and file retention

This will be deferred until the July meeting. 17/6

12. SCARPER

The report given was noted. 18/6

13. Stoke Climsland show

It was proposed that the Shop and Post Office be discussed at the parish council stand as it will be after July 31.

Proposed: D Crawley Seconded: S Ross Votes: Unanimous 19/6

14. Ducklings Pre-school

The pre-school had asked permission to use the Village Green for their annual fundraiser in July. Councillors granted permission.

Proposed: B Lightfoot Seconded: R Davies Votes: Unanimous 20/6

15. Lidwell poo bin

This will be placed on the July agenda. 21/6

16. Luckett Car Park

This will be placed on the July agenda. 22/6

17. Community Facilities Group

The clerk will send another email to all local groups. 23/6

18. Register of Interests

Correspondence from Cornwall Council on the councillors' Register of Interests were noted. Councillors were asked to fill out a new form (omitting their address) and email back to Cornwall Council, copying the clerk in. 24/6

19. Grant request

A grant request was received from Stoke Climsland Parochial Church Council towards maintenance. It was proposed to grant £1,000.

Proposed: B Lightfoot Seconded: M Howlett Votes: Unanimous (Cllr Crawley declared an interest, left the room and did not vote). 25/6

20. Public Spaces Protection Order - dogs

Cllr Howlett suggested that information on dogs on leads in fields with livestock should be added. This ruling has recently changed, and should be reflected in the orders. 26/6

21. ROSPA play area reports

Cllr Cazaly reported that everything was safe on the playground / Green. The bouncy rocker has been fenced off. It was proposed that the clerk get this removed and repairs done to the other bouncy items.

Proposed: S Ross Seconded: S Cazaly Votes: Unanimous 27/6

22. Public footpath signs / waymarkers

It was suggested that laminated signs are put up before more permanent ones are bought. Cllr Crawley said Alan (parish paths group) is able to get these signs and will get hold of landowners to see if it is ok to put on their land. 28/6

23. AGAR

23.1 The end of year finances were agreed and the bank reconciliation signed 29/6

23.2 The Internal Audit was noted 30/6

23.3 The Annual Governance Statement was reviewed and signed

Proposed: M Howlett Seconded: B Lightfoot Votes: Unanimous 31/6

23.4 The Accounting Statements were reviewed and signed

Proposed: S Cazaly Seconded: C Smith Votes: Unanimous 32/6

23.5 The Conflict of Interest with BDO LLP form was agreed and signed

Proposed: R Davies Seconded: M Williams Votes: Unanimous 33/6

.24. Work Plan

a) Asset Management working party
No report, covered above. 34/6

b) Carbon Zero Committee
Cllr Davies has been contacted regarding EV charging and funding available. He proposed that Summer Hall, a professional ecologist join the Carbon Zero committee. Councillors were in favour of this.

Proposed: R Davies Seconded: S Ross Votes: Unanimous 35/6

c) Footpath working group
Covered above. 36/6

d) Communications working group
The group met recently. A large, laminated map of the parish, showing boundaries has been donated by Hamish Johnston. Thanks were extended to him for this. Cllr Davies attended a communications course. He is waiting for notes from this, which he will circulate. 37/6

25. Finance

a. Payments schedule for June 2026

Payment – June	Amount
S Cleave – clerk's salary (inc HMRC PAYE and work from home allowance)	As per contract
S Cleave – clerk's mileage	£ 6.30
Cornwall Pension Fund – April contribution	As per contract
Lockett allotment rent (Sept 25 to Aug 26)	£135.00
Clear Councils insurance	£950.43
ROSPA play inspections	£261.60
LJC Bookkeeping Services – internal audit	£200.00

Husband Tree & Grounds Maintenance – grass cutting May	£1,056.00
Unity Trust Bank – service charge	£7.00

a. Income:

<i>Income – May/June</i>	<i>Amount</i>
MTS Trefinnick Solar	£1,446.67
Allotment fees	£13.00
Retrofit guide	£2.25

Councillors approved the payments and accounts.

Proposed: M Howlett

Seconded: R Davies

Votes: Unanimous

38/6

b. The cash flow year to date was noted by councillors.

39/6

c. Volunteer for finance scrutiny for the next meeting – Cllr Smith

40/6

26. Items for next agenda

Lidwell poo bin; Microsoft 365; shop.

27. Date and time of next meeting

The next Parish Council meeting will be held at 7.30pm on Monday, July 20 at the Parish Hall.

The meeting closed at 9.30pm.