Bank reconciliation – Template

This reconciliation should include **all** bank and building society accounts, including short term investment accc
It **must** agree to Box 8 in the column headed "Year ending 31 March 20XX" in the Accounting Statements of th
also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the h
remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Stoke Climsland Parish Council

County area (local councils and parish meetings only): Cornwall

Financial year ending 31 March 2026

Prepared by (Name and Role): Suzanne Cleave

Date: 01/06/2026

		£	£
Balance per bank statements as at 31/3/26:			
	Current	7,240.6	
	Reserve	62,550.7	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			69,791.3
Petty cash float (if applicable)			-
Less: any unpresented cheques as at 31/3/26 **(enter these as negative numbers)**			
	item 1		
	item 2		
	item 3		
	item 4		
[add more lines if necessary]	item 5		
	item 6		
	item 7		
	item 8		
			-
Add: any un-banked cash as at 31/3/26			
			-
Net balances as at 31/3/26			**69,791.3**