



Stoke Climsland Parish Council

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07853 298595

July 14, 2026

Dear Members,

I hereby give you notice that an Ordinary Meeting of Stoke Climsland Parish Council will be held on **Monday, July 20 at 7.30pm in Stoke Climsland Parish Hall.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	AGENDA
1.	a) To note councillors present b) Apologies - to accept apologies previously notified to the clerk. a) To note other absence
2.	Declarations and Dispensations a. To receive declarations of pecuniary interests b. To receive declarations of non-registrable interests c. To approve written requests for dispensations d. Declaration of gifts / hospitality to the value of £50 or more
3.	Council meetings of June 2026 To approve the minutes of the council meeting held on June 15, 2026. To approve the minutes of the Extra Ordinary meeting held on June 30, 2026.
4.	Public session
5.	Planning 1. Applications for comment PA26/03962 – Sensitive refurbishment and some remodelling of the Higher Hampt Farmhouse, alongside the erection of a detached garage and a pool house. Higher Hampt Farmhouse, Luckett. PA26/03963 – Proposed erecting of a traditional barn, with adjoining stable and hardstanding. Land at Higher Hampt Farm, Luckett. PA26/04306 – Sensitive refurbishment and some remodelling of the Higher Hampt Farmhouse, Luckett.

	2. Decisions to be noted PA26/03445 – Prior notification of agricultural or forestry development for a proposed calf rearing unit extension. Land at Tresallick, Stoke Climsland PRIOR APPROVAL NOT REQUIRED PA24/04267 – Prior notification for proposed temporary recreational campsite (60 days) for up to fifty pitches. Summit Camping, Kit Hill Road, Callington CLOSED – ADVICE GIVEN 3. For information None.
6.	Report from Cornwall Councillor Adrian Parsons
7.	Correspondence Road closure intention – road from Penpill to junction South East of Penpill Cottage, Callington July 27 to July 29 (7pm to 6am); road closure intention notice – road from Higher South Coombe to Sunningdale, Downgate July 21 (9.30am to 3.30pm); Cornwall climate response newsletter; Cornwall Council Affordable Housing newsletter; Cornwall Together newsletter; CALC extra ordinary meeting information; Cornwall Dentistry Summit information; road closure notification – road from junction north est of Venterdon to county boundary November 5 to November 6.
8.	To review the following policies a) Standing Orders
9.	Stoke Climsland Post Office – to receive a reply from the Post Office.
10.	Stoke Climsland Stores – • To receive the working group’s draft framework document; • To receive the community stores questionnaire; • To note working group report (July 13) and notes from the group’s meeting with Duchy College; • To consider membership to the Plunkett Foundation at £225 plus VAT.
11.	Microsoft 365 proposal / computer back up and file retention – to discuss.
12.	Data Protection Policy – to consider adopting report prepared by the clerk.
13.	Parish archives – to receive correspondence and to discuss.
14.	Vote of no confidence in South West Water – to receive information from Dowr Glan and to decide if the council wishes to sign a vote of no confidence in South West Water.
15.	Lidwell poo bin - to discuss
16.	Luckett Car Park – to discuss the surface of car park and the ramp.
17.	Token of appreciation for Sue and David Watts - to discuss.
18.	Venterdon Farmhouse trees - to receive correspondence from Root and Branch.
19.	Training – to approve Cllr Davies to attend a Communications Breakthrough course (retrospective approval), and the clerk and a councillor/s to attend the CALC annual conference.

20.	Work Plan a) Asset Management working party b) Carbon Zero Committee c) Footpath working group d) Communications working group																				
21.	Finance a. Tio note bank balances (as of July 12) - Current account £20,761.58 - Reserve account £62,854.79 b. To approve the Payments Schedule for July 2026 <table border="1" data-bbox="303 607 1426 1124"> <thead> <tr> <th><i>Payment – July</i></th><th><i>Amount</i></th></tr> </thead> <tbody> <tr> <td>S Cleave – clerk’s salary (inc HMRC PAYE and work from home allowance)</td><td>As per contract</td></tr> <tr> <td>S Cleave – clerk’s mileage (inc back pay increase from 45p a mile to 52p)</td><td>£ 38.36</td></tr> <tr> <td>Cornwall Pension Fund – June contribution</td><td>As per contract</td></tr> <tr> <td>Cornwall Council – emptying of five private litter bins (April 1, 2026 to March 31, 2027)</td><td>£1,145.48</td></tr> <tr> <td>Stoke Climsland Parish PCC grant request (approved last meeting)</td><td>£1,000</td></tr> <tr> <td>Husband Tree & Grounds Maintenance – grass cutting July</td><td>£1,056.00</td></tr> <tr> <td>Unity Trust Bank – service charge</td><td>£7.00</td></tr> </tbody> </table> c. To note income: <table border="1" data-bbox="303 1202 1426 1283"> <thead> <tr> <th><i>Income – June / July</i></th><th><i>Amount</i></th></tr> </thead> <tbody> <tr> <td>Reserve account interest</td><td>£304.10</td></tr> </tbody> </table> d. To note cash flow year to date e. Volunteer for finance scrutiny for the next meeting	<i>Payment – July</i>	<i>Amount</i>	S Cleave – clerk’s salary (inc HMRC PAYE and work from home allowance)	As per contract	S Cleave – clerk’s mileage (inc back pay increase from 45p a mile to 52p)	£ 38.36	Cornwall Pension Fund – June contribution	As per contract	Cornwall Council – emptying of five private litter bins (April 1, 2026 to March 31, 2027)	£1,145.48	Stoke Climsland Parish PCC grant request (approved last meeting)	£1,000	Husband Tree & Grounds Maintenance – grass cutting July	£1,056.00	Unity Trust Bank – service charge	£7.00	<i>Income – June / July</i>	<i>Amount</i>	Reserve account interest	£304.10
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22.	Items for next agenda																				
23.	Date and time of next meeting The next Parish Council meeting will be held at the Parish Hall on Monday, September 21, 2026 at 7.30pm.																				