



.MINUTES – extra ordinary meeting Tuesday, June 30, 2026

- 1. To note councillors present**
Cllrs S Ross (chair); R Davies (vice chair); M Howlett; T Selwood; B Langsford; C Smith; S Cazaly and D Crawley. Also in attendance: S Cleave, clerk and four members of the public. 1/6

- b. Apologies**
Cllr Lightfoot. 2/6

- c. To note other absence**
None. 3/6

- 2. Declarations and Dispensations**
None. 4/6

- 3. Public session**
One resident raised communication from the parish council. He said days of putting notices on noticeboards are gone [NB this is a statutory requirement]. 5/6

- 4. Community Shop and Post Office Working Group – to adopt Terms of Reference**
Councillors resolved to adopt the Terms of Reference.
Proposed: C Smith Seconded: R Davies Votes: Seven in favour, one abstention 6/6

- 5. Working group authority – to give authority to communicate with key stakeholders**
Cllr Davies explained that although the council has not yet agreed the framework or questionnaire, the working group wished to put a small statement out saying there is a questionnaire coming out and to look for it. This will catch the school's electronic communications and that of Duchy College before they break up for summer. This would go to all community groups (school, Duchy College, social media platforms, Sports & Social Club).
Proposed: M Howlett Seconded: B Langsford Votes: Seven in favour, one abstention 7/6

- 6. Questionnaire – to agree the questionnaire prepared by the working group,**
This will be placed on the agenda of the next council meeting. Cllr Davies asked for membership to be agreed to the Plunkett Foundation of £225 plus VAT. This is a registered charity who specialize in setting up community shops. The clerk said this should not be voted on as it was not on the agenda. Cllr Davies said he will send the questionnaire and framework out two weeks before the next council meeting. He said financing would need to be looked at, to cover items such as professional fees and surveys. There were comments made that the parish council agreed it would not do anything until July 31, and that funding had not been included in the precept. 8/6

- 7. Items for next agenda**
Plunkett Foundation membership; questionnaire.

- 8. Date and time of next meeting**
The next Parish Council meeting will be held at the Parish Hall on Monday, July 20, 2026, at 7.30pm.