



Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, July 20, 2026.

1. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); S Cazaly; D Crawley; B Lightfoot; B Langsford; T Selwood and M Howlett. Also in attendance: S Cleave, clerk and 27 members of the public. 1/7

b. Apologies

Cllr Williams; Cllr A Parsons. 2/7

c. To note other absence

Cllr Smith. 3/7

2. Declarations and Dispensations

Cllr Cazaly – item 14 South West Water. 4/7

3. Council meetings of June 2026

Councillors voted to approve the minutes of the June council meeting.

Proposed: B Lightfoot Seconded S Cazaly Votes: Six in favour, one abstention 5/7

Councillors approved the minutes of the Extra Ordinary meeting held on June 30.

Proposed: B Langsford Seconded: R Davies Votes: Six in favour, one abstention 6/7

4. Public session

John Roper spoke on behalf of the community shop working group. He gave an update on the group's weekly meetings. The group has spoken with community shops at Harrowbarrow and St Dominick. Duchy College is keen to get involved and has offered to print the questionnaire free of charge. A community letter has been sent to all organisations so that everyone is kept informed of the working group's progress. The group has developed a project framework and a community store Facebook page has been set up and will be going live tomorrow. A financial business plan will follow the questionnaire.

Ruth Neville noted that Ben Maguire MP has offered support. She said Sue and David Watts have experienced some unpleasant behaviour in the shop, and said it was important for people to remember this is not acceptable. 7/7

5. Planning

1. Applications for comment

PA26/03962 – Sensitive refurbishment and some remodelling of the Higher Hampt Farmhouse, alongside the erection of a detached garage and a pool house. Higher Hampt Farmhouse, Luckett.

Councillors proposed no objection.

Proposed: R Davies Seconded: M Howlett Votes: Unanimous 8/7

PA26/03963 – Proposed erecting of a traditional barn, with adjoining stable and hardstanding. Land at Higher Hampt Farm, Luckett.

Councillors proposed no objection.

Proposed: M Howlett

Seconded: R Davies

Votes: Unanimous

9/7

PA26/04306 – Sensitive refurbishment and some remodelling of the Higher Hampt Farmhouse, Luckett.

Proposed: R Davies

Seconded: M Howlett

Votes: Unanimous

10/7

2. Decisions to be noted

PA26/03445 – Prior notification of agricultural or forestry development for a proposed calf rearing unit extension. Land at Tresallick, Stoke Climsland **PRIOR APPROVAL NOT REQUIRED**

PA24/04267 – Prior notification for proposed temporary recreational campsite (60 days) for up to fifty pitches. Summit Camping, Kit Hill Road, Callington **CLOSED – ADVICE GIVEN 11/7**

3. For information

None.

12/7

6. Report from Cornwall Councillor Adrian Parsons

In Cllr Parsons' absence, the chair read a summary of his report – which can be found on the parish council website – www.stokeclimslandparishcouncil.gov.uk

Cllr Howlett spoke of extreme wild fire threats and that he has twice raised at the CAP meeting the situation at Kit Hill. The clerk was asked to contact Cornwall Council to ask for their emergency plan for Kit Hill. He said there are a lot of signs around Tavistock on the route to Dartmoor, but none around Kit Hill.

13/7

7. Correspondence

The following correspondence was noted: Road closure intention – road from Penpill to junction South East of Penpill Cottage, Callington July 27 to July 29 (7pm to 6am); road closure intention notice – road from Higher South Coombe to Sunningdale, Downgate July 21; Cornwall climate response newsletter; Cornwall Council Affordable Housing newsletter; Cornwall Together newsletter; CALC extra ordinary meeting information; Cornwall Dentistry Summit information; road closure notification – road from junction north east of Venterdon to county boundary November 5 to November 6.

14/7

8. To review the following policies - Standing Orders and Financial Regulations

Councillors voted adopt the latest NALC Standing Orders, filling in the blanks with the Standing Orders previously adopted by the council.

Proposed: S Cazaly

Seconded: R Davies

Votes: Unanimous

15/7

9. Stoke Climsland Post Office

Cllr Davies said if a postmaster retires in a rural community, the Post Office kills it off immediately. The Post Office is not willing to re-establish the service in Stoke Climsland. Hopefully Ben Maguire MP will take up the case. It was suggested that people could lobby Ben Maguire as individuals. **16/7**

10. Stoke Climsland Stores

The council received the working group's draft framework document. Cllr Crawley said it was important for the group to speak with Sue and David Watts in the enabling phase.

Councillors received the questionnaire. A couple of amendments/additions were discussed. This was then approved.

Proposed: S Cazaly

Seconded: B Langsford

Votes: Unanimous

17/7

Councillors noted the working group report and notes from the meeting with Duchy College. Plunkett Foundation membership – Cllr Davies said membership was not needed until the survey had been completed. This will be brought back to a future meeting. The questionnaire will be promoted at the village show in August.

11. Microsoft 365 proposal / computer back up and file retention

Councillors received reports from Cllr Davies and the clerk. The clerk will seek some professional advice and bring it back to the September meeting.

18/7

12. Data Protection Policy

This will be deferred to the September meeting.

19/7

13. Parish archives

The clerk will speak to Claire at Calstock Parish Council to find out a bit more about their archive. This will be placed on the September meeting.

20/7

14. Vote of no confidence in South West Water

This will be discussed in full at the September meeting.

21/7

15. Lidwell poo bin

This will be placed on the September agenda.

22/7

16. Luckett Car Park

This will be placed on the September agenda.

23/7

17. Token of appreciation for Sue and David Watts

It was agreed to purchase a £100 voucher for a restaurant, with the money coming from the chairman's allowance.

Proposed: R Davies

Seconded: B Lightfoot

Votes: Unanimous

24/7

18. Venterdon farmhouse trees

The clerk will chase Duchy on this and seek a second quote for the cutting of the trees.

25/7

19. Training

It was approved for the council to pay for Cllr Davies to attend a Communications Breakthrough course (parts 1 and 2), and for the clerk and a councillor to attend the CALC annual conference later in the year.

Proposed: B Lightfoot

Seconded: T Selwood

Votes: Unanimous

26/7

20. Work Plan

- a) Asset Management working party
No report.

27/7

- b) Carbon Zero Committee

No report. Cllr Davies said the planned Retrofit event at the social club on July 28 is to be cancelled. He has been speaking with Community Energy Partnership and an event is being discussed for November. It was noted by Cllr Lightfoot that bookings for the Parish Hall will now also be taken by the Old School.

28/7

- c) Footpath working group

Cllr Langsford reported that on July 3, South West Water temporarily filled the pot holes on Luck Lane. Steve Langsford, on behalf of the Luckett Village Association, has contacted them to ask what the next step will be. She also noted that a sign has been replaced in Hampt. A stile will be replaced next to Paul Cox's house. Alan from the footpaths group will put up some markers on the footpath that runs from the village to Duchy College and from the scout hut to the field. He has also agreed to get some laminated signs with QR codes, so that people can scan them and contact the parish council about footpaths if they wish to. The clerk will let Neil Holding know the footpath from Luckett to Horsebridge has been cut, and also check which paths were cut in June. 29/7

- d) Communications working group
No report.

30/7

21. Finance

- a. Bank balances (as of July 12)

Current account £20,761.58
Reserve account £62,854.79

- b. Payments schedule for July 2026

Payment – July	Amount
S Cleave – clerk's salary (inc HMRC PAYE and work from home allowance)	As per contract
S Cleave – clerk's mileage (inc back pay increase from 45p a mile to 52p)	£ 38.36
Cornwall Pension Fund – June contribution	As per contract
Cornwall Council – emptying of five private litter bins (April 1, 2026 to March 31, 2027)	£1,145.48
Stoke Climsland Parish PCC grant request (approved last meeting)	£1,000
Husband Tree & Grounds Maintenance – grass cutting July	£1,056.00
Unity Trust Bank – service charge	£7.00

- c. Income:

Income – June / July	Amount
Reserve account interest	£304.10

- d. The cash flow year to date was noted by councillors.
e. Volunteer for finance scrutiny for the next meeting – Cllr Cazaly.

Councillors approved the payments and accounts.

Proposed: R Davies

Seconded: S Cazaly

Votes: Unanimous

31/7

22. Items for next agenda

Plunkett Foundation; Communications Group report.

23. Date and time of next meeting

The next Parish Council meeting will be held at 7.30pm on Monday, September 21 at the Parish Hall.

The meeting closed at 9.30pm.