Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, October 19, 2026.

1. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); M Williams; M Howlett; B Lightfoot; B Langsford; C Smith; S Cazaly and D Crawley.

Also in attendance: Cllr A Parsons; S Cleave, clerk and five members of the public. 1/10

b. Apologies

Cllr Selwood. 2/10

c. To note other absence

None. 3/10

2. Declarations and Dispensations

Cllr Cazaly – PA26/06041 and PA26/06042. 4/10

3. Council meetings of September 2026

Councillors voted to approve the minutes of the September 21 council meeting.

Proposed: M Howlett Seconded: D Crawley Votes: Seven in favour, two abstentions 5/10

4. Public session

No comments. 6/10

5. Planning

1. Applications for comment

PA26/06075 – Siting of one portable cabin and one storage container to the rear of the offices for equipment storage. Westcountry Rivers Trust, Rain-Charm House, Kyl Cober Parc, Stoke Climsland.

Councillors voted to support the application.

Proposed: B Lightfoot Seconded: M Howlett Votes: Unanimous 7/10

PA26/06041 – Change of use of the shop / Post Office to dwelling, Post Office, Stoke Climsland.

Councillors voted to support the application.

Proposed: B Lightfoot Seconded: B Langsford Votes: Unanimous 8/10

PA26/06042 – Listed building consent for change of use of the shop / Post Office to dwelling. Post Office, Stoke Climsland.

Councillors voted to support the application.

Proposed: B Lightfoot Seconded: B Langsford Votes: Unanimous 9/10

PA26/06752 – Internal and external alterations to dwelling with new outbuilding. Greencombe Barn, Greenscombe Lane, Luckett.

Councillors voted to support the application.

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Proposed: M Howlett **Seconded: D Crawley** **Votes: Unanimous** 10/10

PA26/06408 – Works to tree within a Conservation Area – Large Oak to remove dead, died back and split areas, general shaping and to control some epicormic growth. Glenfeadon, Luckett. (As this application is for works to trees in a Conservation Area, it will be decided under delegated authority).

2. **Decisions to be noted**

The following decisions were noted:

PA26/04306 – Sensitive refurbishment and some remodelling of the Higher Hampt Farmhouse. Higher Hampt Farmhouse, Luckett APPROVED

PA26/03963 – Proposed erecting of a traditional barn, with adjoining stable and hardstanding. Land at Higher Hampt Farm, Luckett. APPROVED

PA26/02558 – Listed Building Consent for full, like-for-like, repair of farmhouse roof. Deer Park Farm, Luckett APPROVED

PA26/05448 – Listed building consent for new lime rendering to west and south elevation, consolidation work to south gable, French drain to west elevation, re-plastering to west wall. Spring Cottage, Tutwell. APPROVED

3. **For information**

None. 11/10

6. **Report from Cornwall Councillor Adrian Parsons**

Cllr Parsons spoke about the roadworks on the A388 at Landue Cross. There will be a road closure in place towards the end of November. Plusha roadworks have continued to cause a few problems, although it is improving slightly. Cornwall Council news has been relatively quiet. The Chief Executive has resigned, and the council is in an £11-million deficit. There are spending cuts in all departments. Changes are imminent in the planning committees – the next Planning East committee will be the last of the old protocol. Councils will no longer be able to call small developments (less than 10 properties) in to committee. He ended by saying that the 20mph signs have gone up in the parish. 12/10

7. **Correspondence**

The following correspondence was noted: Vision Zero newsletter; Cornwall Council Town and Parish Council newsletter. 13/10

8. **CALC conference**

The clerk gave a report from the CALC conference held recently at the Ryal Cornwall Showground. She will forward slides from each of the workshops when received. 14/10

9. **Community Shop**

Cllr Davies reported that the community shop working group has now disbanded. It is now the Stoke Climsland Community Shop Ltd, and management committee officers have been chosen. They have joined the Plunkett Foundation, and an application has been submitted to set up as a Community Benefit Society. The group is in the process of setting up a bank account, and members have met with the Old School to discuss where the shop will be sited. Cllr Lightfoot said she was unhappy with the write-up submitted for the October edition of the Old School News. She asked for

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a correction to be submitted which states there are 'ongoing discussions' and not 'disputes.' The clerk will action this. Although the working group has been disbanded, a shop update will be placed on the monthly parish council agenda. 15/10

10. Play area strategy

Councillors received an initial play area strategy from Cllr Cazaly. This will be amended and placed back on the November agenda. 16/10

11. CALC training schedule

The clerk will make the following bookings – Cllr Davies (chairing skills and communicating with your community); Cllr Howlett (communicating with your community); Cllr Smith (councillor social media).

Proposed: S Ross **Seconded: B Lightfoot** **Votes: Unanimous** 17/10

12. Grant request

It was resolved to approve a grant of £100 for the Stoke Climsland Methodist Church (cemetery upkeep).

Proposed: M Howlett **Seconded: R Davies** **Votes: Unanimous** 18/10

13. Records management policy

This will be deferred to the November meeting. 19/10

14. Dignity at Work Policy

Councillors resolved to adopt this policy

Proposed: B Lightfoot **Seconded: R Davies** **Votes: Unanimous** 20/10

15. Lone Worker Policy

Councillors resolved to adopt this policy.

Proposed: B Lightfoot **Seconded: R Davies** **Votes: Unanimous** 21/10

16. Weed and Public Realm Management

An update was provided from CALC. 22/10

17. Budget 'wants'

Councillors suggested a separate line for playground maintenance; SCARPER the £1,000 earmarked for the community shop working group and training. This will be discussed further at a future meeting. 23/10

18. Work Plan

a) Asset Management working party
Covered above. 24/10

b) Carbon Zero Committee
An event, in conjunction with the Community Energy Partnership, is planned for the Old School on December 8. 25/10

c) Footpath working group
Stickers are going up on posts. Some vegetation is being cut back by volunteers. Dog waste signage is ongoing. 26/10

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d) Communications working group
The communication group will meet and report back. 27/10

e) SCARPER
A piece is planned for the Old School news advising people to fill a bag with essentials so it can be grabbed if people have to get out of their homes. It was felt that if there was a countywide disaster, the parish (as with others) would be on its own, and would have to help itself. 28/10

19. Finance

a. To note bank balances (as of October 13, 2026)
Current account £35,605.74
Reserve account £63,163.74

b. Payments schedule for October 2026

Payment – October	***Amount***
S Cleave – clerk's salary (inc HMRC PAYE and work from home allowance)	As per contract
S Cleave – clerk's mileage	£ 36.40
Cornwall Pension Fund – September contribution	As per contract
SCARPER metal shelving for PC store cupboard	£27.99
The Old School – hall hire	£10.00
Stoke Climsland Parish Hall – hire of hall for shop working group meetings	£17.00
Husband Tree & Grounds Maintenance – grass cutting July	£1,056.00
Plunkett Foundation membership (R Davies)	£270.00
Unity Trust Bank – service charge	£7.00
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c. Income:

Income – October	***Amount***
Reserve account interest	£308.94

Councillors approved the payments and accounts.
Proposed: S Cazaly **Seconded: M Williams** **Votes: Unanimous** 29/10

d. Councillors noted the cash flow year to date
e. Volunteer for finance scrutiny for the next meeting – Cllr Davies.

20. Items for next agenda
Venterdon trees.

21. Date and time of next meeting
The next Parish Council meeting will be held at 7.30pm on Monday, November 16, 2026 at the Parish Hall.

The meeting closed at 9.15pm.

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