Stoke Climsland Parish Council

Email: clerk@stokeclimslandparishcouncil.gov.uk
07853 298595

November 10, 2026
Dear Members,
I hereby give you notice that an Ordinary Meeting of Stoke Climsland Parish Council will be held on **Monday, November 16 at 7.30pm in Stoke Climsland Parish Hall.**
All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.
Yours sincerely,

Suzanne Cleave
Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	AGENDA
1.	a) To note councillors present b) Apologies - to accept apologies previously notified to the clerk. c) To note other absence
2.	**Declarations and Dispensations** a. To receive declarations of pecuniary interests b. To receive declarations of non-registrable interests c. To approve written requests for dispensations d. Declaration of gifts / hospitality to the value of £50 or more
3.	**Council meetings of October 2026** To approve the minutes of the council meeting held on October 19, 2026.
4.	**Public session**
5.	**Planning** **1. Applications for comment** PA26/07375 – Outbuilding to rear garden of property to serve as home golfing simulator with variation of Condition 2 of decision notice PA24/09432 dated 12.02.25. Manderley, Kingston. **2. Decisions to be noted** PA26/01236/PRE – Exception Notice for work to a fallen horse chestnut in the storm. CLOSED – ADVICE GIVEN PA26/06408 – Works to tree within a Conservation Area – large oak – to remove dead, died back and split areas, general shaping and to control some epicormic growth. Glenfeadon, Luckett. DECIDED NOT TO MAKE A TPO PA26/05557 – Two single storey extensions on the rear of the property. Glenelly, Monks Cross. APPROVED

	3. For information None.
6.	**Report from Cornwall Councillor Adrian Parsons**
7.	**Correspondence** Cornwall Council Town and Parish Council newsletter; Planning News for Local Councils and Agents; Cornwall Local Councils Conference papers.
8.	**Vacancy –** to note the resignation of Cllr Selwood.
9.	**Play area strategy –** to discuss next steps.
10.	**Data Protection –** to discuss and to resolve for the clerk to sign up to training.
11.	**Luckett bin –** to receive correspondence and consider relocation request.
12.	**Blocked bridleway –** to receive correspondence.
13.	**Records management policy –** to receive and adopt.
14.	**Local Emergency Plan –** to discuss (Cllr Davies).
15.	**Parish archive –** to receive an update.
16.	**Venterdon trees –** To receive quotes for work to trees.
17.	**Tailored Learning Programme –** to discuss proposal from Duchy College.
18.	**Work Plan** a) Asset Management working party b) Carbon Zero Committee c) Footpath working group d) Communications working group e) SCARPER (including a request for the parish council to present SCARPER to the parish) f) Stoke Climsland Community Shop Ltd
19.	**Finance** a. To note bank balances (as of November 10, 2026) Current account £32,500.75 Reserve account £63,163.73 b. To **approve** the Payment Schedule for November 2026

Payment – November	***Amount***
S Cleave – clerk's salary (inc HMRC PAYE and work from home allowance)	As per contract
S Cleave – clerk's mileage	£ 14.56
Cornwall Pension Fund – October contribution	As per contract
Rural Services – Footpath maintenance	£984.00
Plunkett UK – Model Rules (from earmarked funds)	£310.00
Unity Trust Bank – service charge	£7.00

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c. To note income:
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<tr><th>Income – November</th><th>Amount</th></tr>
<tr><td>None</td><td>-</td></tr>
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d. To note cash flow year to date
e. Volunteer for finance scrutiny for the next meeting
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<tr><td>20.</td><td>Items for next agenda</td></tr>
<tr><td>21.</td><td>Date and time of next meeting
The next Parish Council meeting will be held at the Parish Hall on Wednesday, December 16, 2026 at 7.30pm.</td></tr>
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