



Stoke Climsland Parish Council

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Minutes of the Meeting of Stoke Climsland Parish Council held in the Parish Hall at 7.30pm on Monday, February 16, 2026

1. a. To note councillors present

Cllrs S Ross (chair); R Davies (vice chair); B Lightfoot; M Howlett; M Williams; T Selwood; S Cazaly and C Smith. Also in attendance: S Cleave, clerk and two members of the public.

b. Apologies

Cllr Crawley, Cllr Langsford and Cllr Adrian Parsons.

c. To note other absence

None.

2. Declarations and Dispensations

None.

3. Council meetings of January 2026

Councillors approved the minutes of the full council meeting held on January 19, 2026.

Proposed: M Howlett

Seconded: R Davies Votes: Seven in favour, one abstention

4. Public session

None.

5. Planning

1. Applications for comment

None.

2. Decisions to be noted

None.

3. For information

PA26/00837 – Application for tree works within a Conservation Area: Fell Ash T1 which has stage two-three Ash Dieback before it becomes a danger and unsafe to climb. Sunnyside, Lockett. (This will be decided under delegated authority as it is in a Conservation Area – no parish council consultation).

6. Report from Cornwall Councillor Adrian Parsons

In his absence, the clerk read a report emailed by Cllr Parsons. This included an update on highways and the current condition of the roads and drains. He also reported that following calls from residents in Downgate to extend the speed limit to the top of the hill at Higher Downgate to the main road, Highways have agreed that where the 20mph limit ends, they will implement a 40mph speed limit to the B3257 at the top, rather than having a short section of the road at 6pmph as was proposed. There has been a further meeting on Plusha where it has been narrowed down to three schemes, pending funding. He noted the proposed parking charges at Kit Hill and said he and Cllr Andrew Long met Dan Rogerson, the Portfolio

holder for transport, at Kit Hill to show him the parking situation there. Groups can now apply to Cornwall Council for between £20,000 and £100,000 towards infrastructure projects helping to connect communities through the Community Infrastructure Levy (CIL) Fund. Finally, Cllr Parsons reported that the Cornish language has been officially recognised under Part III of the European Charter for Regional or Minority Languages.

Cllr Ross said the council could submit an Expression of Interest for CIL funding towards the resurfacing of Luck Lane. It was noted that the lane is a public Gold footpath; is on the Tamara Way and the parish council has allotments along there. In addition, a disabled resident lives along there and it is very difficult to get an ambulance to her property. Cllr Davies said he would be willing to look through the CIL documents and compose an Expression of Interest.

Proposed: S Ross

Seconded: M Williams

Votes: Unanimous

7. Correspondence

The following correspondence was noted: Clean Cornwall newsletter; Planning news for local councils; road closure (Langston Hill February 16 to 20, 7.30am to 5pm).

8. Meeting times– to discuss changing the start time of the monthly parish council meetings to 7.30pm. It was proposed to change the meeting time to 7.30pm and to limit the meetings to two hours (as per Standing Orders). Councillors were reminded that it is helpful for them to submit any written reports prior to the meeting for circulation.

Proposed: M Howlett

Seconded: B Lightfoot

Votes: Unanimous

9. Duchy College – to discuss the recent meeting at Duchy College.

Cllr Howlett, Cllr Ross and Cllr Lightfoot recently met with the head of faculty at Duchy College to discuss the footpath. It was noted that the landowner is responsible for the maintenance of the footpath, and a number of suggestions were made. Cllr Davies said a plan needed to be made on a number of things – the use of the college facilities; how students interact with the village and being part of the SCARPER plan. The clerk will arrange another meeting with Duchy College to discuss progress made.

10. Neighbourhood Development Plan – to receive an update

Cllr Davies said Steve Foster is finalising the plan to be submitted to the parish council in March. Following approval from the parish council, it will go to Cornwall Council to be examined, before a referendum is held.

11. Luck Lane – to receive an update

An update was given – there is evidence of cars using the lane, including regular use by South West Water vehicles. The clerk will speak to Cllr Parsons to see if he can progress this with Ben Maguire, MP and SWW.

12. LMP – to receive Local Maintenance Partnership papers for 2026/7

The 2026/7 documentation was received. It will be placed on the March agenda to look at footpaths and greens.

13. 20mph – to receive an update regarding Downgate

Updated information was received (as per Cllr Parson's report, above).

14. Request to scatter ashes – to receive request.

Councillors came up with some suggestions where bluebells could be found, but the parish council is unable to give permission. The enquirer must ask the landowners.

15. Bray Shop crossroads – to receive correspondence about parking on the crossroads at Bray Shop

It was felt that unless double yellow lines were in place, the problem will remain. Vehicles should not be parked within 32ft of a junction. The clerk will speak to the neighbouring parish councils and ask them to encourage residents to park more sensibly. She will also submit a piece for the Old School News, advising about sensible parking, and also report to Cornwall Highways.

16. Work Plan

a) Asset Management working party

The working party have made a good start on a play area strategy. It was felt that there should be some sort of consultation to find out more details about users and what the parish would like to see. Cllr Cazaly said the strategy would be finished and this can then be used to apply for funding. Councillors discussed Lockett car park and felt that this would need to be looked at at some point (this may be a future application to the CIL Fund).

b) Carbon Zero Committee

Nothing to report.

c) Footpath working group

Nothing to report.

d) Communications working group

Nothing to report.

17. Finance

a. To **approve** the Payments Schedule for February 2026

Payment – February	Amount
S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract
S Cleave – clerk’s mileage	£ 6.30
Husband Tree & Grounds Maintenance – Lockett car park repairs	£600.00
WesternWeb Ltd – website and emails	£392.40
S Cleave – office supplies (notebook, envelopes, doc wallets and dividers)	£15.50
T Selwood – play area materials	£13.80
Cornwall Pension Fund – January submission	As per contract
Stoke Climsland Parish Hall – parish hall storage and meeting hire (Jan to Dec 2015)	£425.00

Councillors approved the payments and accounts.

Proposed: B Lightfoot

Seconded: R Davies

Votes: Unanimous

b. To **note** cash flow year to date – this was noted by councillors.

c. Volunteer for finance scrutiny for the next meeting – Cllr Williams.

18. Items for next agenda

Gov.uk update; contracts; poo bins; Duchy College report; Neighbourhood Development Plan; Luck Lane.

19. Date and time of next meeting

The next Parish Council meeting will be held at 7.30pm on Monday, March 16 at the Parish Hall.