



Stoke Climsland Parish Council

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January 13, 2026

Dear Members,

I hereby give you notice that the meeting of Stoke Climsland Parish Council will be held on **Monday, January 19 at 7.30pm in Stoke Climsland Parish Hall.**

All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Yours sincerely,

Suzanne Cleave

Parish Clerk/RFO

Press and Public are invited to attend. Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public. The council should be informed if you intend to do so.

Item No	AGENDA
1.	a) To note councillors present b) Apologies - to accept apologies previously notified to the clerk. c) To note other absence
2.	Declarations and Dispensations a. To receive declarations of pecuniary interests b. To receive declarations of non-registrable interests c. To approve written requests for dispensations d. Declaration of gifts / hospitality to the value of £50 or more
3.	Council meetings of December 2025 and January 2026 To approve the minutes of the council meeting held on December 15, 2025. To note the minutes of the NDP and CZ committee meetings held on January 13, 2026.
4.	Public session
5.	Planning 1. Applications for comment PA25/09639 - Non Material Amendment in relation to Decision Notice PA24/05068 dated 30.01.2025 - Condition 4 - change in fence and hedge design to the South East boundary only; Condition 6 - building to Passive House Standards rather than SAP details; Condition 4 - Increase in garden area; Condition 6 - building to Passive House standards to optimise efficiency. Joysview, Higher Downgate. 2. Decisions to be noted None. 3. For information None.
6.	Report from Cornwall Councillor Adrian Parsons

7.	<p>Correspondence Golberdon affordable housing meeting notes; Cornwall bus services survey; road closure intention - Langston Hill, B3257 between Lime Tree Way and Tremollett Road and B3257 between Tremollett Road and junction North East Of Clampit, Coads Green, B3257 between junction North West of Kersbrook Cross and Almar, B3257 between Bray Shop and Taylor Shop, Bray Shop and B3257 between Taylor Shop and the A388 between Penpill and Launceston Road, South Hill (February 16 to 20 7.30am to 5pm).</p>														
8.	<p>20mph proposals – to receive an update.</p>														
9.	<p>Play equipment – to review the development of a play park strategy (ref: Cllr Davies’ email).</p>														
10.	<p>IT strategy – to resolve to move to gov.uk emails and website.</p>														
11.	<p>Highway Improvement Programme – to discuss submitting an expression of interest.</p>														
12.	<p>Grit bins – to discuss provision in the parish.</p>														
13.	<p>Neighbourhood Development Plan - to receive an update.</p>														
14.	<p>Treovis Farm – to discuss concerns about waste.</p>														
15.	<p>Work Plan</p> <ul style="list-style-type: none"> a) Asset Management working party b) Carbon Zero Committee c) Footpath working group d) Communications working group 														
16.	<p>Finance</p> <ul style="list-style-type: none"> a. To approve the Payments Schedule for January 2026 <table border="1" style="margin-left: 40px;"> <thead> <tr> <th><i>Payment – January</i></th> <th><i>Amount</i></th> </tr> </thead> <tbody> <tr> <td>S Cleave – clerk’s salary (inc HMRC PAYE)</td> <td>As per contract</td> </tr> <tr> <td>S Cleave – clerk’s mileage</td> <td>£ 12.60</td> </tr> <tr> <td>Parish Online subscription</td> <td>£ 108.00</td> </tr> <tr> <td>Bleed Control UK Ltd – annual fee for installed bleed control kits</td> <td>£ 96.00</td> </tr> <tr> <td>The Old School – room hire (Nov 12 and Nov 29)</td> <td>£ 25.00</td> </tr> <tr> <td>S Cleave – six second class stamps</td> <td>£ 5.22</td> </tr> </tbody> </table> <ul style="list-style-type: none"> b. To note cash flow year to date c. Volunteer for finance scrutiny for the next meeting d. To note increase in Unity Bank charges from February e. To note set up charge for entry into the Local Government Pension Scheme 	<i>Payment – January</i>	<i>Amount</i>	S Cleave – clerk’s salary (inc HMRC PAYE)	As per contract	S Cleave – clerk’s mileage	£ 12.60	Parish Online subscription	£ 108.00	Bleed Control UK Ltd – annual fee for installed bleed control kits	£ 96.00	The Old School – room hire (Nov 12 and Nov 29)	£ 25.00	S Cleave – six second class stamps	£ 5.22
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17.	<p>Items for next agenda</p>														
18.	<p>Date and time of next meeting The next Parish Council meeting will be held at 7pm on Monday, February 16, 2026 (venue TBC)</p>														
19.	<p>Exclusion of members of the public and press. To resolve that under s1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following items as it involves the likely discussion of confidential information.</p>														
20.	<p>HR Committee meeting To receive committee’s recommendation following clerk’s appraisal.</p>														